



**INTERGOVERNMENTAL OCEANOGRAPHIC COMMISSION
(of UNESCO)**

**Eleventh Session of the Intergovernmental Coordination Group for the Indian Ocean
Tsunami Warning and Mitigation System (ICG/IOTWMS-XI)**

Putrajaya, Malaysia

18-20 April 2017

PROVISIONAL ANNOTATED AGENDA

1. WELCOME AND OPENING OF ELEVENTH SESSION

The opening ceremony will be conducted under the auspices of the Honorable Minister of Science, Technology and Innovation, Malaysia. Opening remarks will be provided by:

- Honorable Minister of Science, Technology & Innovation, Malaysia
- Director General of Meteorology, MetMalaysia
- Chair of ICG/IOTWMS XI Session
- Head of the IOC-UNESCO ICG/IOTWMS Secretariat

2. ORGANIZATION OF THE SESSION

2.1 ADOPTION OF AGENDA

Working Documents:	ICG/IOTWMS-XI/1 Prov.	Provisional Agenda
	ICG/IOTWMS-XI/2 Prov.	Provisional Annotated Agenda

Dr Srinivasa Kumar Tummala, Head of the ICG/IOTWMS Secretariat, will inform that during its 10th session, the ICG/IOTWMS elected Dr Srinivasa Kumar Tummala (India) as Chair, and Dr Juma Al Maskari (Oman) and Prof Samantha Hettiarachchi (Sri Lanka) as Vice-Chairs for the next intersessional term commencing at the end of the 10th session. Subsequent to the stepping down of Dr Tummala as the Chair in October 2016, as per IOC rules of procedure (rule 14-16), Prof Samantha Hettiarachchi (Sri Lanka) has agreed to act as the Chair for the remainder of this intersessional period. Further, since Prof Sam Hettiarachchi is unable to participate in the current session, Dr Juma Al-Maskari has agreed to chair the ICG/IOTWMS XI session.

The Chair, Dr Juma Al-Maskari, will introduce the provisional agenda and provisional annotated agenda. He will inform the meeting that the agenda was prepared by the Secretariat and the Officers taking into account the recommendations of ICG/IOTWMS-X as well as the IOC Rules of Procedure. He will then open the floor for comments from delegates on the agenda.

The agenda will then be approved as presented or with amendments as decided by the delegates.

2.2 DESIGNATION OF THE RAPPORTEUR

The group will be requested to consider the need to nominate a Rapporteur for the session. The role of the Rapporteur is to review and certify the report prepared by the Secretariat. The Chair will inform the meeting that as per established practices for subsidiary bodies there will not be a line-by-line approval of the report but only for Decisions and Recommendations. As the meeting will be conducted in English, the Rapporteur should have a good command of the language.

2.3 CONDUCT OF THE SESSION, TIMETABLE AND DOCUMENTATION

Working Documents:	ICG/IOTWMS-XI/1 Prov. Add.	Provisional Timetable
	ICG/IOTWMS-XI/4 Prov.	Provisional List of Documents
	ICG/IOTWMS-XI/5 Prov.	Provisional List of Participants

The Head of the ICG/IOTWMS Secretariat, Dr Srinivasa Kumar Tummala, will introduce the timetable and documentation for the session. He will inform the Session that in order to facilitate the proceedings of the meeting the timetable has been prepared by the Secretariat in coordination with the Officers and the Steering Group. The list of documents is available as ICG/IOTWS-XI/4 Prov. The Provisional Timetable is available as ICG/IOTWMS-XI/1 Prov.Add. All the documents have been or will be made available through the ICG/IOTWMS-XI meeting website and printed copies are also available on request.

The Chair will invite the delegates to adopt the timetable as presented or to suggest amendments. In order to organise the meeting as well as to facilitate and promote the exchange of points of views and advance agreements that might prove time consuming in plenary, delegates will be requested by the Chair to establish the following sessional committees *[this list is not exclusive and can be modified in plenary]*:

- Nominations Committee: to oversee the election of officers and report back to plenary under agenda item 12.
- Recommendations Committee: to certify that draft recommendations submitted by Member States are consistent in language and fulfil requirements established in the IOC Manual (Document IOC/INF 785) for presentation under Agenda Item 15.
- Programme and Budget Committee: to produce an estimate of the amount of resources Member States are investing in tsunami warning systems and to estimate needs for 2017-2018, both from UNESCO/IOC regular budget and from other sources, and report back to plenary under Agenda Item 11.

The Chair will ask for nominations for the sessional committees and their respective chairs.

The Chair will inform the meeting of the forthcoming election of officers and remind the ICG of the deadline for nominations by Member States. Nomination forms are available on the ICG/IOTWMS-XI website and printed copies can be obtained from the Secretariat on request.

The deadline for receipt of nominations is **16:00hrs local time, 18th April 2017**.

3. REPORT ON INTERSESSIONAL ACTIVITIES

3.1 CHAIR'S REPORT

Working Documents:	ICG/IOTWMS-XI/6	ICG Chair's Report
	ICG/IOTWMS-XI/7	10 th Steering Group Report
	ICG/IOTWMS-XI/8	11 th Steering Group Report

The Chair of the ICG/IOTWMS-XI meeting, Dr Juma Al-Maskari, will report on the activities of the ICG during the intersessional period. He will also report on the 10th and 11th meetings of the Steering Group held in Perth, Australia on 19-20 August 2015 and 17-18 January 2017.

The Chair will invite comments from the delegates.

3.2 REPORT FROM THE IOC SECRETARIAT

Working Document: ICG/IOTWMS-XI/9 IOC Secretariat Report

Dr Srinivasa Kumar Tummala, Head of ICG/IOTWMS Secretariat, will present a report from the IOC Secretariat, focusing mainly of the activities of the ICG/IOTWMS Secretariat since the last session of the ICG. After the report, the Chair will invite comments from the delegates.

3.3 REVIEW OF ICG/IOTWMS DECISIONS, RECOMMENDATIONS AND ACTIONS

Dr Srinivasa Kumar Tummala, Head of ICG/IOTWMS Secretariat, will report on the implementation of ICG/IOTWMS decisions, recommendations and actions. He will provide an update on the implementation of actions arising from ICG/IOTWS-VIII, ICG/IOTWS-IX and ICG/IOTWS X. The Chair will invite comments from the delegates.

3.4 REPORT ON THE 10TH MEETING OF THE TOWS WORKING GROUP

Information Documents:	IOC/TOWS-WG-IX/3	Report of the 9 th Meeting of the Working Group on Tsunamis and Other Hazards Related to Sea Level Warning and Mitigation Systems (TOWS-WG)
	IOC/IOTWMS-XI/10	Report to the ICG/IOTWMS-XI on 10 th Meeting of the Working Group on Tsunamis and Other Hazards Related to Sea Level Warning and Mitigation Systems (TOWS-WG)

Under this agenda item, the Chair will inform the plenary that two meetings of the Tsunami and Other Hazards Related to Sea level Warning and Mitigation Systems (TOWS) Working Group have been held in the intersessional period. He will invite Dr Tummala to present a report on behalf of Mr Rick Bailey, former Chair of the ICG/IOTWMS and representative of the ICG/IOTWMS to the TOWS-WG Task Team on Tsunami Watch Operations, to inform the Session of the outcomes of the 10th meeting of the TOWS WG, held recently in Paris, France, 25-26 February 2017. He will also make a presentation on the performance reporting framework proposed for the end to end warning system

The Chair will invite comments from the delegates.

3.5 REPORT OF THE INDIAN OCEAN TSUNAMI INFORMATION CENTRE (IOTIC)

Working Document: ICG/IOTWMS-XI/11 Report of the Indian Ocean Tsunami Information Centre (IOTIC)

Mr Ardito Kodijat, Head of Disaster Risk Reduction and Tsunami Information Unit at UNESCO Jakarta, will introduce this agenda item. He will report on activities at Indian Ocean Tsunami Information Centre (IOTIC) since the last session of the ICG and will note that BMKG's offer to

support the sustainability of IOTIC for 5 years was accepted by ICG/IOTWS X and welcomed by the IOC assembly in 2015. He will outline the proposed work plan for the IOTIC for the next intersessional period.

IOTIC made the following **recommendations** to the ICG:

- Endorse the work plan of the Indian Ocean Tsunami Information Centre 2017-2019 under the Partnership Agreement of IOC-UNESCO and BMKG
- Encourage WGs and member states to work with and take advantage of IOTIC programme and activities under

The Chair will open the floor for discussion. He will ask the ICG to consider and comment on the proposed IOTIC work plan.

3.6 NATIONAL PROGRESS REPORTS

The Chair will remind the Group that written reports have been requested in a revised format to enable development of the IOTWMS status report. The following Member States have submitted national reports to the Secretariat (available on the ICG/IOTWS-XI website): Australia, Comoros, France (La Reunion), India, Indonesia, Iran, Kenya, Madagascar and Oman.

Delegations may make short presentations on the actions and status of their national tsunami and other coastal hazards warning systems. The Chair will request that the time used for reporting is reduced to as much as possible to allow more time for exchange of views and decisions on policy matters.

He will ask the member States to provide copies of the PPTs to the Secretariat for posting on the website. Member States are kindly asked to provide a written statement (5 to 10 lines) to the Secretariat for the Report.

3.7 REPORTS FROM UN AGENCIES

Mr Edward Turvill, Programme Officer, UN Economic and Social Commission for Asia and the Pacific (UNESCAP), will provide a summary of the progress of the UNESCAP multi-donor voluntary Trust Fund for Tsunami, Disaster and Climate Preparedness including collaborative activities with IOC.

The Chair will invite short questions and comments from the delegates.

Ms Shairi Mathur, United Nations Development Programme (UNDP) will provide a brief summary over skype regarding the UNDP project on “Reducing the Loss of Lives of Schoolchildren from Tsunamis in Asia-Pacific through Better Awareness and Preparedness”.

The Chair will invite short questions and comments from the delegates.

3.8 REPORT FROM OTHER ORGANISATIONS

Ms Jeann Ermac, of the Regional Integrated Multi-Hazard Early Warning System for Africa and Asia (RIMES) will provide an update on activities of relevance to the ICG/IOTWMS.

The Chair will invite questions and comments from the delegates.

4. IOTWMS TSUNAMI SERVICE PROVIDER (IOTWS-TSP) REPORTS

Working Documents:	ICG/IOTWMS-XI/39	TSP Australia Report
Working Documents:	ICG/IOTWMS-XI/40	TSP India Report
Working Documents:	ICG/IOTWMS-XI/41	TSP Indonesia Report

4.1 TSP AUSTRALIA

4.2 TSP INDIA

4.3 TSP INDONESIA

Representatives from the TSPs of Australia, India and Indonesia will each report on their operational status, development and progress since the 10th Session of the ICG/IOTWMS. They will also report on their performance during the years 2015 and 2016 against the Performance Indicators established by the ICG/IOTWMS.

The Chair will invite and encourage the delegates to review the TSP reports and to seek clarification and ask questions about all aspects of the TSPs' operational capacity.

5. REPORT ON THE 2 MARCH 2016 SOUTHWEST OF SUMATRA EARTHQUAKE AND TSUNAMI EVENT

Working Documents:	ICG/IOTWS-XI/42	Report of the 2 March 2016 Southwest of Sumatra Earthquake and Tsunami Event (Draft)
--------------------	-----------------	---

A magnitude 7.8 earthquake to the southwest of Sumatra, Indonesia on 2nd March 2016 resulted in the IOTWMS TSPs issuing tsunami forecast information indicating threat to several coastal regions of the IOTWMS Member States. This event met the criteria established by the TOWS-WG to conduct a post-event assessment of the performance of the IOTWMS. A minor tsunami was generated and two countries in the region decided to evacuate coastal regions.

Mr Ardito Kodijat, Head of IOTIC, will provide a summary of the results and feedback from a post-event assessment survey conducted by IOTIC and the IOTWMS Secretariat. He will explain that the report of the post-event assessment (working document ICG/IOTWMS-XI/42) is still in draft and will invite the Member States to review and provide their comments to the Secretariat by 31 May 2017.

The Chair will invite comments from the delegates and will facilitate discussion on the important lessons learnt from this event.

6. REPORT FROM THE INDIAN OCEAN WAVE 16 (IOWAVE16) TASK TEAM

Working Document:	ICG/IOTWS-XI/43	Report of the IOWave16 Exercise (Draft)
	ICG/IOTWMS-XI/52	IOWave16 Task Team Factsheet (Draft)
Information Document	ICG/IOTWMS/IOWave/MR/Nov15	Meeting Report from the IOWave16 Task Team

The Chair of the IOWave16 Task Team, Mr Yuelong Miao, along with Ms Nora Gale from the IOTWMS Secretariat will report on the planning, conduct and outcomes of the IOWave16 exercise, which took place on 7-8 September 2016. He will present the results of the exercise based on the feedback forms received from Tsunami Service Providers (TSPs), National Tsunami Warning Centres (NTWCs) and National Disaster Management Organisations (NDMOs) that participated in the exercise. He will explain that the report of the exercise (working document ICG/IOTWMS-XI/43) is still in draft and will invite the Member States to review and provide their comments to the Secretariat by 31 May 2017.

The Chair will invite comments from the delegates on the conduct of the IOWave16 exercise.

7. WORKING GROUP PROGRESS REPORTS

7.1 WORKING GROUP 1 PROGRESS REPORT: TSUNAMI RISK COMMUNITY AWARENESS AND PREPAREDNESS

Working Documents	ICG/IOTWMS-XI/44	Report of WG1 to ICG/IOTWMS XI
	ICG/IOTWMS-XI/53	WG1 Fact Sheet (Draft)
	ICG/IOTWMS-XI/54	Task Team Fact Sheet (Draft)
Information Document	ICG/IOTWMS-XI/16	IOTWMS WG1 intersessional Meeting Report

The Chair of Working Group 1, Dr Harkunti Rahayu, will present an update on the Group's activities in the intersessional period. She will refer to the important outcomes and recommendations of the post-IOWave 16 workshop and inter sessional meeting of WG1 held in Bandung, 5-8 December 2016.

Working Group 1 made the following **recommendations** to the ICG:

- Conduct of IOWave 18 exercise, enhancing community participation and setting up of an IOWave 18 exercise Task Team
- Conduct a baseline assessment survey on each Member State's tsunami risk assessment initiatives and preparedness
- Adoption of Tsunami Ready in the Indian Ocean
- Approve setting up of an inter-sessional task team on "Capacity assessment of tsunami preparedness" reporting to the Steering Group with members from WG-1, WG-2, WG-NWIO, IOTIC, interested Member States and invited experts

7.2 WORKING GROUP 2 PROGRESS REPORT: TSUNAMI DETECTION, WARNING AND DISSEMINATION

Working Documents:	ICG/IOTWMS-X/17	Report of WG2 to ICG/IOTWMS-XI
	ICG/IOTWMS-XI/55	WG2 Fact Sheet (Draft)
Information Document:	ICG/IOTWMS/WG2/MR/Nov15	IOTWMS WG2 intersessional Meeting Report

The Chair of Working Group 2, Mr Peter Coburn, will present an update on the Group's intersessional activities. He will refer to the IOWave16 Exercise conducted on 7 and 8 September 2016; the inter sessional meeting of WG2 held in Hyderabad on 12-13 November 2015; IOTWMS Communications Tests conducted 6-monthly (June 2015, Dec 2015, June 2016, Dec 2016); monitoring and evaluation of TSPs' performance for the period for the calendar years 2015 and 2016; and contributions to NTWC/NDMO SOP Training Workshops in Hyderabad in November 2015 and Melbourne in May 2016.

Working Group 2 made the following **recommendations** to the ICG:

- To conduct annual NTWC-DMO-Media SOP Workshops on Standard Operating Procedures in the next intersessional period
- To conduct a post-IOWave Workshop within 3 months after the exercise organised by WG-1, WG-2 and WG-NWIO

7.3 REGIONAL WORKING GROUP FOR THE NORTH WEST INDIAN OCEAN (WG-NWIO) PROGRESS REPORT

Working Documents:	ICG/IOTWMS-XI/46	Report of WG-NWIO to ICG/IOTWMS-XI
	ICG/IOTWMS-XI/56	WG-NWIO Fact Sheet (Draft)
Information Documents:	ICG/IOTWMS/WG-NWIO/MR/Oct15	WG-NWIO intersessional Meeting Report
	ICG/IOTWMS/WG-NWIO/MR/Feb17	WG-NWIO intersessional Meeting Report

The Chair of WG-NWIO, Dr Juma Al-Maskari, will report on the activities of the Group in the intersessional period. He will refer to the intersessional meetings of WG-NWIO held in Muscat, 14-15 October 2015 and in Tehran, 27-28 February 2016.

WG-NWIO made the following **recommendation** to the ICG:

- Encourage all Member States of the WG-NWIO to exchange data from seismic and GNSS stations
- Organise a sub-regional SOP workshop involving NTWCs, NDMOs and LDMOs and a sub-regional Tsunami Drill among the Member States of the WG-NWIO
- Organise on-the-job training for operators of tsunami warning centres and seismic networks in the region

Delegates will then be requested by the Chair to comment/decide on the recommendations of the Working Groups and to either confirm/modify the terms of reference, extending the mandate until the ICG/IOTWMS XII session, electing chairs for them and nominating national experts to the Working Groups as necessary. The same decision should be taken for the Task Teams on “Capacity Assessment of Tsunami Preparedness” and “IOWave18” to be established at the ICG/IOTWMS XI session. The Chair will indicate that the current Terms of Reference, Chairs, Membership Criteria and other details of all the three Working Groups and Task Teams are posted as factsheets (draft) on the meeting website, to facilitate the work of the plenary.

8. POLICY MATTERS

8.1 DESIGNATION OF NATIONAL TSUNAMI WARNING CENTRES (NTWC), TSUNAMI WARNING FOCAL POINTS (TWFP) AND TSUNAMI NATIONAL CONTACTS (TNC)

Reference Document:	CL No. 2562	Update of National Tsunami Warning Centre (NTWC) and Tsunami Warning Focal Point (TWFP) contact details
---------------------	-------------	---

Mr Srinivasa Kumar Tummala, Head of the ICG/IOTWMS Secretariat, will introduce this agenda item. He will recall that the IOC Executive Council through Decision EC-XLVII/Dec.3.2.1 (IV) decided to update the definitions of National Tsunami Warning Centre (NTWC) and Tsunami Warning Focal Point (TWFP), and instructed the secretariat to update the ICG reference documents with these new definitions, as follows.

- National Tsunami Warning Centre (NTWC): A centre officially designated by the government to monitor and issue tsunami warnings and other related statements within their country according to established National Standard Operating Procedures,
- Tsunami Warning Focal Point (TWFP): A 24x7 point of contact (office, operational unit or position, not a person) officially designated by the NTWC or the government to receive and disseminate tsunami information from an ICG Tsunami Service Provider according to established National Standard Operating Procedures. The TWFP may or not be the NTWC,

Through IOC Circular Letter No. 2658, the IOC Executive Secretary requested ICG/IOTWMS Member States to update contact details of the NTWC and TWFP as per the above definitions as well as that of the Tsunami National Contact (TNC). Dr Tummala will provide details of those Member States that have responded to this request and will encourage those yet to respond to do so as soon as possible.

8.2 WORLD TSUNAMI AWARENESS DAY

This topic has been included in the agenda because this the first session of the ICG/IOTWMS to be held after the United Nations General Assembly designated 5 November as the World Tsunami Awareness Day (WTAD). Mr Jonathan Fowler, Public Information Officer, United Nations Office for Disaster Risk Reduction (UNISDR), will report over skype on activities undertaken by UNISDR for the first World Tsunami Awareness Day (WTAD) on 5 November 2016 and plans for the upcoming WTAD.

The Chair will recall the recommendation of 10th meeting of the TOWS WG, Paris, 25-26 February 2017 to the IOC Assembly to instruct ICGs to advocate WTAD among member states and advise them of the availability of material from the UNISDR in this regard, and share activities and materials with UNISDR and TICs. He will inform that WTAD is a good opportunity for IOTWMS Member States to enhance awareness of the tsunami threat amongst all stakeholders.

The Chair will open the floor for discussion, comments and suggestions from the delegates.

9. IOTWMS DOCUMENTATION

9.1 IOTWMS STATUS REPORT

Working Document:	ICG/IOTWMS-XI/47	Structure of the IOTWMS Status Report
-------------------	------------------	--

This agenda item will be presented by Dr Srinivasa Kumar Tummala on behalf of Mr Rick Bailey (member of IOTWMS Steering Group). He will recall the decision made by the ICG at its last session (ICG/IOTWMS-X.1) to replace the IOTWS Implementation Plan with an IOTWMS Status Report to be completed by the Steering Group for review at the next ICG. He will report that the Steering Group at its meeting in Perth, January 2017 has drafted a structure for the Status Report (ICG/IOTWMS-XI/47), for approval by the ICG. National reports submitted by the Member States to the ICG XI in the revised template will be used by ICG officers to prepare the Status Report.

Dr. Tummala will present the proposed outline structure of the Implementation Plan and the Chair will open the floor for discussion, comments and questions from the delegates.

9.2 IOTWMS MEDIUM TERM STRATEGY

Reference Document:	ICG/IOTWS-VIII/18	IOTWS Medium Term Strategy
---------------------	-------------------	-------------------------------

The Chair will introduce this agenda item. He will refer to the Medium Term Strategy for the IOTWS, presented at the 8th Session of the ICG. He will explain that the purpose of the Medium Term Strategy is to describe the basic directions towards continuously improving the IOTWS to meet stakeholder requirements during the period 2011-2015. He will recall the request made by the ICG at its last session (ICG/IOTWS-X.1) to the Steering Group to review and revise the Medium Term Strategy and subsequent discussions in the Steering Group meeting in Perth, January 2017. Chair will note that the Medium Term Strategy is yet to be revised for the next 5 years taking into account the outcomes of the Sendai WCDRR, and including a renewed focus on 'the last mile', a review and investigation of technical developments, sustainability of the system, and in-country capabilities.

The Chair will open the floor for discussion and invite comments and questions from the delegates. The ICG will then decide how it wants to proceed with the review and revision process.

9.3 UPDATES TO THE DEFINITION OF SERVICES PROVIDED BY THE IOTWMS TSUNAMI SERVICE PROVIDERS

Working Document:	ICG/IOTWMS-XI/49	TSP Service Definition Document
-------------------	------------------	---------------------------------

This agenda item will be introduced by Mr Peter Coburn. He will recall the decision made by the ICG at its last session (ICG/IOTWS-X.1) to adopt the IOTWS TSP Service Definition Document, a document that will be updated and maintained by the Working Group 2. He will report that the 11th meeting of the Steering Group, Perth, January 2017 requested Working Group 2 to update the TSP Service Definition Document to make it consistent with enhancements in the IOTWMS TSP service recommended by the Working Group 2, as well as with the Global Service Definition Document finalized by the TOWS-WG and put up the revision for adoption in ICG. He will highlight the revisions incorporated in the document which is made available as a working document (ICG/IOTWMS-XI/49) for approval by the ICG.

The Chair will open the floor for discussion, comments and questions from the delegates and will recommend to the ICG that it endorses the revised IOTWMS Service Definition Document following which it will be finalised and published by the Secretariat.

10. REPORTS FROM SESSIONAL COMMITTEE MEETINGS

This agenda item is reserved for reports from any sessional committee meetings established under Agenda Item 2.3 that have not reported back to the ICG under other agenda items.

11. PROGRAMME AND BUDGET FOR 2017-2019

This agenda item will be introduced by Dr Srinivasa Kumar Tummala, Head of ICG/IOTWMS Secretariat. He will inform the delegates that funding for ICG/IOTWMS activities comprises Regular Programme and Extra-Budgetary funds. He will explain that resources for ICG/IOTWMS activities should be mobilized by the IOTWMS Member States or from other donors.

The ICG will be presented with the conclusions and recommendations of the sessional committee established to review the Programme and Budget for 2017 -2019.

The Chair will invite the ICG to consider the important issue of funding for the long term sustainability of the IOTWMS and Member States will be invited to consider making contributions to the IOC Special Account set up for this purpose.

12. ELECTION OF OFFICERS

The Chair will hand over the chair of this part of the meeting to the Chair of the Nominations Committee. The Chair of the Nominations Committee will ask the Secretariat to remind the

delegates of the Rules and Procedures for the Election of Officers. The Chair of the Nominations Committee will then request comments from the ICG on how Member States wish to proceed with elections.

He will finally announce the results of the Elections and welcome the elected Chair and Vice Chairs who will take office after the closure of this Session.

13. OTHER BUSINESS

The Chair will ask the delegates to raise any issues not already covered during the meeting.

14. NEXT MEETING

14.1 CONFIRMATION OF DATE AND VENUE FOR ICG/IOTWS-XII

The Chair will remind the ICG that, at the 10th session of the ICG/IOTWMS, Iran expressed its interest in hosting the 12th Session between March-April 2019. Further, **Iran confirmed its offer to hold the ICG Meeting in Iran in 2019.**

14.2 TARGET DATE AND VENUE FOR ICG/IOTWS-XIII

The Chair will invite expressions from Member States of the ICG to offer to host the 13th Session of ICG/IOTWMS and consider the appropriate place and time.

14.3 MEMBER STATES PARTICIPATION IN THE ICG MEETINGS

The Chair will inform that the participation of Member State representatives in the ICG meetings is declining primarily due to lack of national funding. He will reiterate the importance of participation of all Member States in the ICG. The Chair will open the floor for discussion, comments and questions from the delegates and will request all Member States to ensure wide participation of representatives in all future ICG meetings.

15. ADOPTION OF DECISIONS AND RECOMMENDATIONS

The delegates will be presented with the Draft Recommendations submitted to the sessional Recommendation Committee established to prepare the recommendations for approval by the ICG.

The Chair will request the delegates to adopt the recommendations of the Eleventh Session of the ICG/IOTWMS.

16. CLOSE OF MEETING