



OBPS MONTHLY VIRTUAL MEETING (ONE HOUR)

WEDNESDAY 11 MARCH 2020, **20.30 CET**

Present: PS / MB / JP/ FP/ JH / JK/ EH/ PLB/ ALL/ FMK/ ArnoL /CD

Apologies: RP / AdamL / KI /

CHAIR: Johannes Karstensen

| 2020_11 MARCH | Topics discussed |
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| <p>WP1_ PROJECT MANAGEMENT Pauline, Emma, Peter, Johannes and Jay</p> | <ul style="list-style-type: none"> ● Virtual meeting time decision? From the Doodle poll the majority voted for Wed @ 21.00 CET. It was noted that EH and JH had not voted for 21.00. In discussion both agreed to the 21.00 meeting time. Adam Leadbetter will have great difficulty participating at 21.00. It was agreed that virtual meetings would be one hour to be held on the 2nd Wed of each month at 21.00 CET and we noted that timing will change in April (already had for EST) for some due to summertime. ACTION: PS to include new times for each location for next meeting 08 April invitation. ● Monthly meeting action log (Francoise). ACTION: PS would review the previous month actions and bring forward important actions to the current meeting to progress. ● Cancellation of global meetings due to Covid 19 (Jay). Many project meetings are being postponed and Government travel being cancelled - restrictions everywhere. The Regional Arctic Ocean Decade Workshop has been postponed by the organizers. Lots of European meetings are being postponed or cancelled until the Autumn which could likely crowd the Autumn calendar. ● BP Workshop IV Dec (Jay) - Bob Houtman wants to go ahead with the convergence theme - Maciej is interested in planning and co-sponsor. Jay asked if GOOS would be a financial sponsor? A workshop proposal needs to be submitted this month and must include all these |

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| | | <p>details. Because of the present situation we need to send out invitations in about a month so we need to put together a list of people. It was queried whether participants would be new names or we intend to invite previous workshop participants. Jay thought to model the workshop on IMSOO .</p> <p><i>Emma</i> - what will the model entail : is it where examples are considered and breakouts run to come out with a policy/ability to converge?</p> <p><i>Jay</i> - yes. Bob Houtman has also suggested beginning a series of leadership meetings.</p> <p><i>Frank</i> - with the present situation people will need smooth means of communication - how to develop best practices in a virtual sense by using alternative means? OBPS should have a contingency plan for our Dec workshop to participate in a virtual way.</p> <p><i>Pier Luigi</i>- EGU has suspended meetings and is now considering how to continue community dialogue.</p> <p>ACTION: Inform JP if interested to be involved with planning workshop (and alternative arrangements) and he will send out a Doodle poll next week to arrange a date DONE</p> |
| | <p>WP2_ OPERATIONS Pauline and Arno</p> | <ul style="list-style-type: none"> ● Metrics dashboard (Cristian) CM making good progress thanks Cristian. He and Arno skyped last week to progress work Two main files - historical (Dec 2017 -) Daily - updated every morning but displays only 30 days. Ideally we want to see if test can be made available on the AWS/ IODE server. <p>ACTION: Arno to set up CM metrics test on interface. Also to setup GA for repository wide on .org)</p> <p><i>Cristian</i> - confirmed these metrics are for admin and public and it may be possible to tailor them to only display specific metrics for public consumption.</p> <p><i>Emma</i> - advised that we need to define what some of the column labels mean eg. 'user' or 'existing user' Once AL makes a test available on the interface a small group can review and make suggestions.</p> |
| | <p>WP3_ ADVANCED TECHNOLOGY Pier Luigi and Adam</p> | <ul style="list-style-type: none"> ● Status on Update/redirect (Arno) Still working on this - E84 now under service contract to advise . Arno is waiting for E84 to contact him. ● <i>Pier Luigi</i> - future contracts must ensure coding is understandable and make time for Arno to become familiar |

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| | | <p>ACTION: Jay to arrange Friday meeting this week to kick off the dialogue (afternoon or evening Arno time). DONE</p> |
| | <p>WP4_ PUBLICATIONS, REVIEW AND ENDORSEMENT PROCESSES Johannes and Juliet</p> | <ul style="list-style-type: none"> ● GOOS endorsement status? (Juliet or Emma?). ● <i>Juliet</i> - still needs to respond to PS work to implement endorsement metadata. PLB has volunteers to test drive the process. EOS article on the process accepted - Jordan to submit. <i>Emma</i> - pilots going through - Biogeochem have not found the methodology; BioEco process is going through GOOS but we should arrange another call to discuss what additional search parameters will be offered on the interface. <i>Pauline</i> - explained that we must ensure the metadata fields are available (with data) so that when the additional search parameters are implemented there is data to search for eg. you have to have an EOVS field with data in it to specifically search for EOVS ● Planning for other groups endorsement activities? Suggestions (Johannes) - what other groups other than GOOS ? <i>Johannes</i> - suggested to postpone until after GOOS process is successful and accepted. <i>Emma</i> - need a document on what the process is and it should be on the website <i>Jay</i> - suggests publishing this document in the journal as a commentary? <i>Emma</i> - explain the thought process etc needs to be transparent. <i>Pier Luigi</i> - comments in Frontiers need to include why it is needed. ● RT OBP - Editorial board member for assimilation/model/ or maybe others (ocean data products) (Johannes) <i>Juliet</i> - has talked to John Wilkins and either he will agree to be editorial member for modelling or suggest someone else. |
| | <p>WP5_ COMMUNICATION AND OUTREACH Francoise and Rachel</p> | <ul style="list-style-type: none"> ● Newsletter April - RP call for content for next Newsletter via FP ● IMDIS 2020 Oct - who expects to make presentations <i>Jay</i> - highlighted that Juliet will host Blue Planet South Africa in Oct - the same time as IMDIS. Some SG-OBPS will be in SA. <i>Pier Luigi</i> - not going to SA and is likely to submit an abstract in April to IMDIS. ● GOOS webpage for OBPS. - PS has a deliverable in March to provide content for a GOOS webpage. |

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| | <p><i>Emma</i> - confirmed this will be placed under GOOS Projects - OBPS. Likely a one page overview containing links of interest to the GOOS community. Maybe statistics, ACTION: Need a call on GOOS OBPS webpage . - PS to arrange DONE</p> <ul style="list-style-type: none"> ● OBPS website to include details of projects supported by OBPS (Emma) - eg. EUROSEA; JERICO etc ACTION: PS and WP5 to implement an external projects webpage on OBPS website <p><i>Frank</i> - include a call/recommendation that project proposal documents should include methods ACTION - JP and FMK to talk to Bob Houtman about workshop project proposal</p> <p><i>Frank</i> - suggested to work with Linwood ODF (RevO) to market OBPS (he already works with IOC/IODE)</p> <p><i>Pier Luigi</i> - interesting link to explore - maybe convince them to look at OBPS as a product that needs their resources. Probably put in the EPG document. ACTION - PLB</p> <ul style="list-style-type: none"> ● OBPS link to OCG network pages (Emma) - need a separate call ACTION: EH ● 5 page document on how to create BP (Pier Luigi) - editing round today, Document + also submit commentary to Frontiers. 15 March is the deadline to finish the document. |
| <p>WP6_USER COMMUNITIES Mark and Frank</p> | <ul style="list-style-type: none"> ● Community Forum update (forum.oceanbestpractices.org) (Mark) - forum software down since Dec. ACTION: Arno to reinstall software - on his list to do DONE |
| <p>WP7_TRAINING AND CAPACITY DEVELOPMENT Ana and Claudia</p> | <ul style="list-style-type: none"> ● Capacity Development Prospectus - OBPS response (Ana and Claudia) - ACTION to all to provide input to ALL and CD by 25 March deadline <p>Will work to get the survey out soon as well ACTION: draft survey, https://www.surveymonkey.com/r/H2DMKFK, all to look at and send comments to Claudia and Ana</p> <p><i>Claudia</i>- has mixed feelings about the survey , she is not sure we will get what we want or need. Talked to Albert and Emma last Monday who questioned the correct audience for the survey. Maybe re-evaluate both survey and audience. SG to decide about the survey.</p> <p><i>Emma</i> - what was the purpose of the survey - What is available, OBPS related training and open question what are the priorities that the OBPS should try to cover.</p> <p><i>Johannes</i> - Maybe put the survey into the next workshop agenda (special session) SG to look at questions in the survey first - suggest edits.</p> <p><i>Jay</i> - OceanObs19 working on CD maybe use them as a sounding board.</p> |

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| | | <i>Ana</i> - yes but first SG to give input on the survey |
| AOB - | | <i>Emma</i> - the GOOS Steering Committee has been postponed but there will still be some sessions. She highlighted there may be a need to report on the OBPS project. She will ask us to provide content if needed. |

Meeting Closed at 22.20 CET

MONTHLY MEETING ACTION LOG (FP SUGGESTED FORMAT)

| Meeting | Action Item | Description | Due date | Responsible WP | Actionees | Resolution mechanism | Impact | Status | Closure date |
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| 20200108 | Include (updated) work plan within the virtual meeting agenda or as a supporting document | | 12022020 | WP1 | PS | | | DONE | Feb 2020 |

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| 20200108 | FP to provide an example form for listing/tracking actions agreed at virtual meetings separately from the Work Plan; | | 12022020 | WP1/ WP5 | FP | | | SEE THIS LOG | |
| | SG-OBPS-1 Summary Report Submit by 15 Jan (PS) | | | WP1 | PS | | | DONE | Jan 2020 |
| 20200108 | Workshop III Proc. Draft to be completed by 15 Feb because JP has to submit report to IEEE OES sponsors on 19 Feb (PS/FP) | | | | | | | Ongoing | |
| 20200108 | -One page document describing the structure and working of the network (JK will draft and circulate) -on website put description of network and way to apply (JK/PS/RP) -Create a list of OBPS needs (FP/EH?) -WP leads will send a holding email to those individuals who have responded with interest (CD; JK) | | | WP1 | JK FP RP EH CD | | | | |
| 20200108 | -JP and FMK to submit a workshop proposal to NSF in the timeframe. -Workshop agenda to be created before proposal submitted - JP, JK and SG volunteers to discuss -Request for Volunteers will be sent out by the end of this week (JP). | | | | | | | Ongoing Ongoing DONE | Jan 2020 |

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| 20200108 | PS to ask for SG comments on change of meeting times | | | | PS | | | DONE | Jan 2020 |
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WORK PLAN 2020 - track on https://drive.google.com/open?id=1A_Lulbroarsx0nXMK1Mf5ZcXVv7W5Hvm