



**SG-OBPS MONTHLY VIRTUAL MEETING (ONE HOUR)
WEDNESDAY 08 APRIL 2020, 21.00 CEST**

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Present: JP/JK/PS/JH/ALead/CD/EH/CM/FMK/AL/MB

Apologies: PLB/ ALL

CHAIR: Jay Pearlman

2020 WORK PLAN FOR UPDATING: <https://docs.google.com/document/d/1-grHE3zKa11WyIjw4hJ4LqPilxkdhadcvCHlzBjvFY0/edit?usp=sharing>

ACTIONS OUTSTANDING FROM SG VIRTUALS

| Action Item | Who Assigned | Due Date |
|---|---|----------|
| <p>OBPS Network Workshop Individuals who have asked to engage with OBPS now have a group name but how do we take this forward?</p> <ul style="list-style-type: none"> One page document describing the structure and working of the new OBPS Network to be uploaded to website(JK will draft and circulate) on website put description of network and way to apply (JK/PS/RP) WP leads will send a holding email to those individuals who have responded with interest to be involved from the workshop follow up email(CD; JK) Create a list of OBPS needs (FP/EH?) | <p>JK/PS/RP)</p> <p>CD; JK</p> <p>FP/EH</p> | |
| <p>Arno to set up CM metrics test on interface. Also to setup GA for repository-wide on .org</p> | AL | |
| <p>OBPS link to JCOMM OCG network pages (Emma)</p> <ul style="list-style-type: none"> need a separate call (EH) | EH | |

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| 2020_08 April | Topics discussed WP7 - WP1 |
| <p>WP1_ PROJECT MANAGEMENT Pauline, Emma, Peter, Johannes and Jay</p> | <ul style="list-style-type: none"> Action items from previous virtuals update (see table above) NO TIME AVAILABLE TO DISCUSS SG Meetings time zones (next 6 months Australia cannot participate) - solutions? (see time zone table below) ACTION: will send out the time zone mapping and try to find a solution (PS) GoTo meetings rather than Skype for SG meetings NO TIME AVAILABLE TO DISCUSS OBP Workshop Nov 2020 - when do we address if it is to be postponed? - backup plan? (Jay) |

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| | <p>ACTION - Jay requested responses from SG on suggested workshop topics by Friday 10 Apr). Many meetings being cancelled but Nov is a long time away so going ahead with arrangements. Suggestions for speakers and participants needed so that Invitations list can be sent out (All to send to Jay; Jay will send out an email also)</p> <p>CD - back up plan needed - many may not be allowed to travel even in Nov - what way to structure the meeting so that it can be virtual or physical?</p> <ul style="list-style-type: none"> • <i>Best practice rules for OBPS email (Claudia)</i> NO TIME AVAILABLE TO DISCUSS |
| <p>WP2_ OPERATIONS Pauline and Arno</p> | <ul style="list-style-type: none"> • Report on progress to one URL (Arno) Arno working with Paul E84. Arno has completed a whole new installation but the documentation has missing information. Arno needs to review documentation and revisit his installation. Delay is the UI search site, all work on the other sites (website and repository) are ready . Moving very slowly • RFP for DSpace upgrade There is work on our IT task list to be implemented on the DSpace repository, specifically a software upgrade. The RFP is drafted and is waiting for Arno to review. Included in the request is for the vendors to also implement the endorsement metadata and the community review. • Reinstall of Forum (https://forum.oceanbestpractices.org) - has been done by Arno, Mark will now work on configuration |
| <p>WP3_ ADVANCED TECHNOLOGY Pier Luigi and Adam</p> | <ul style="list-style-type: none"> • New ontologies that will be needed Requests are coming from the community. The vocabularies selection at present on OBPS is not sufficiently focused on the ocean. Adam - is in dialogue with a machine learning company in Belfast who are interested in potential projects that they could feed into if we have a funding source. - opportunity that Adam will try to progress • Directions for CAPARDUS - where are we taking OBPS? There was an Arctic summit last week in which BP was a core theme. Delay at present because of the ability to work with indigenous communities is at risk because of virus etc? Food security and shipping/maritime will be first areas to be addressed |

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| <p>WP4_ PUBLICATIONS, REVIEW AND ENDORSEMENT PROCESSES Johannes and Juliet</p> | <ul style="list-style-type: none"> ● Endorsement Process update Juliet - endorsement metadata fields are agreed and ready for Arno to implement (or outsource contract) A process has been defined and a Bioeco panel will test it. First process trial will happen next week - Anthony Bernard is tester Emma - endorsement has been a long process - feel that we need an end date. Pauline - June 2020 is due date on OBPS Work plan Emma - should summarize where we are; what is our goal? Need to put something to OCG for mid May. . Need all to be visible by end of year ACTION: JH to set up small group meeting; she will prepare a document for the meeting and also the OCG meeting ● Publications in Frontiers Emma - asked if possible to get feedback through Frontiers Johannes - . Authors have a direct feedback mechanism to Frontiers Jay - BP4BP soon to be published as an IOC Manual and Guides and available in OBPS Juliet - Julien Mader's new paper accepted but not yet published in Frontiers 'Best practices on High Frequency Radar deployment and operation for ocean current measurement' - will be uploaded to OBPS when published. |
| <p>WP5_ COMMUNICATION AND OUTREACH Francoise and Rachel</p> | <ul style="list-style-type: none"> ● Publicity in a virtual age (Francoise) WP5 outreach activities have, in the main, been face to face but now because of Covid-19 it has to change. The way we deal with people must change - any suggestions? Emma --it is likely that meetings will be held virtually and only face to face will be organized for essential conferences; need to look for opportunities to combine meetings; ie reduce travel and number of meetings per year (by back to back etc) ACTION: Newsletter content needed for next month: Claudia will suggest to Rachel including piece about the WP7 Survey |
| <p>WP6_ USER COMMUNITIES Mark and Frank</p> | <ul style="list-style-type: none"> ● Decade Implementation Plan (Frank or Johannes) https://on.unesco.org/3a2tO86 -) Comments on the Decade Implementation Plan please add on https://drive.google.com/open?id=1ehtbUe88alkiMhTeTe4RwfO3FU1mQED8hgJWQOa0N40 ACTION - skype meeting to be arranged for Thu 09 Apr 14.30 CEST.(08.30 Eastern). |

WP7_TRAINING AND CAPACITY DEVELOPMENT
Claudia and Ana

- **Training Guidelines:** Course Plan and Lesson Plan Templates available: https://drive.google.com/open?id=1oQoilCk5GWe1c2_WgkQVGk9dYtI3m2Ug
- **Survey for CD Gap Analysis:** <https://www.surveymonkey.com/r/Q7RC2KR> : **ACTION:** to be published right after Easter and open for at least a month; to be announced in the OBPS Newsletter
- **Update on the CD prospectus:** feedback sent on behalf of OBPS-SG

Meeting Closed at 22.00

| UTC-time | Paris | London | Cape Town | Canberra | Miami | Caracas | George Town | Seattle | Moscow |
|----------------------------------|-------------|-------------|-----------|-----------|-------------|-----------|-------------|-------------|-----------|
| | | | | 18:00 | | 04:00 | | | |
| Wednesday, 13 May 2020, 09:00:00 | Wed 11:00 * | Wed 10:00 * | Wed 11:00 | Wed 19:00 | Wed 05:00 * | Wed 05:00 | Wed 04:00 | Wed 02:00 * | Wed 12:00 |
| Wednesday, 13 May 2020, 10:00:00 | Wed 12:00 * | Wed 11:00 * | Wed 12:00 | Wed 20:00 | Wed 06:00 * | Wed 06:00 | Wed 05:00 | Wed 03:00 * | Wed 13:00 |
| Wednesday, 13 May 2020, 11:00:00 | Wed 13:00 * | Wed 12:00 * | Wed 13:00 | Wed 21:00 | Wed 07:00 * | Wed 07:00 | Wed 06:00 | Wed 04:00 * | Wed 14:00 |
| Wednesday, 13 May 2020, 12:00:00 | Wed 14:00 * | Wed 13:00 * | Wed 14:00 | Wed 22:00 | Wed 08:00 * | Wed 08:00 | Wed 07:00 | Wed 05:00 * | Wed 15:00 |
| Wednesday, 13 May 2020, 13:00:00 | Wed 15:00 * | Wed 14:00 * | Wed 15:00 | Wed 23:00 | Wed 09:00 * | Wed 09:00 | Wed 08:00 | Wed 06:00 * | Wed 16:00 |
| Wednesday, 13 May 2020, 14:00:00 | Wed 16:00 * | Wed 15:00 * | Wed 16:00 | Thu 00:00 | Wed 10:00 * | Wed 10:00 | Wed 09:00 | Wed 07:00 * | Wed 17:00 |
| Wednesday, 13 May 2020, 15:00:00 | Wed 17:00 * | Wed 16:00 * | Wed 17:00 | Thu 01:00 | Wed 11:00 * | Wed 11:00 | Wed 10:00 | Wed 08:00 * | Wed 18:00 |
| Wednesday, 13 May 2020, 16:00:00 | Wed 18:00 * | Wed 17:00 * | Wed 18:00 | Thu 02:00 | Wed 12:00 * | Wed 12:00 | Wed 11:00 | Wed 09:00 * | Wed 19:00 |
| Wednesday, 13 May 2020, 17:00:00 | Wed 19:00 * | Wed 18:00 * | Wed 19:00 | Thu 03:00 | Wed 13:00 * | Wed 13:00 | Wed 12:00 | Wed 10:00 * | Wed 20:00 |
| Wednesday, 13 May 2020, 18:00:00 | Wed 20:00 * | Wed 19:00 * | Wed 20:00 | Thu 04:00 | Wed 14:00 * | Wed 14:00 | Wed 13:00 | Wed 11:00 * | Wed 21:00 |
| Wednesday, 13 May 2020, 19:00:00 | Wed 21:00 * | Wed 20:00 * | Wed 21:00 | Thu 05:00 | Wed 15:00 * | Wed 15:00 | Wed 14:00 | Wed 12:00 * | Wed 22:00 |
| Wednesday, 13 May 2020, 20:00:00 | Wed 22:00 * | Wed 21:00 * | Wed 22:00 | Thu 06:00 | Wed 16:00 * | Wed 16:00 | Wed 15:00 | Wed 13:00 * | Wed 23:00 |