



IOC Steering Group for the Ocean Best Practices System (SG-OBPS)

Monthly Meeting
09 September 2020
13.00 – 14.00 UTC
[ONLINE]

SG-OBPS-20200909
09 September 2020
English only

ABSTRACT

The IOC Ocean Best Practices System Steering Group (SG-OBPS) meeting schedule is an annual physical meeting and monthly meetings online during the intervening months. This document records the Steering Group meeting [Online] for September 2020.

For bibliographic purposes this document should be cited as follows:

IOC Steering Group for the Ocean Best Practices System (SG-OBPS), Monthly Meeting, 09 September 2020. [ONLINE] Paris, UNESCO/IOC, 3pp. & Annexes. (Reports of Meetings of Experts and Equivalent Bodies), English. 2020.

TABLE OF CONTENTS

AGENDA

- 1. OPENING OF THE MEETING**
- 2. WORK PACKAGES DISCUSSION TOPICS**
 - 2.1 WP1: PROJECT MANAGEMENT
 - 2.2 WP3: ADVANCED TECHNOLOGIES
 - 2.3 WP7: CAPACITY DEVELOPMENT & TRAINING
- 3. CLOSING OF THE MEETING**

ANNEXES

[LIST OF PARTICIPANTS](#)

[ACTION LIST](#) FROM PREVIOUS MEETING

1. OPENING OF THE MEETING

Johannes Karstensen, SG-OBPS Co-Chair opened the meeting at 13.00 UTC on 09 September 2020. The online meeting was hosted by IODE using their GoTo Meeting subscription. Apologies were received from Adam Leadbetter and Rachel Przeslawski. A complete list of the meeting participants is shown in Annex I.

The meeting agenda had been provided online in GDrive one week before the meeting and Work Package(WP) leads had contributed topics they wished to report or discuss. Since this was the last meeting before the OBPS WS IV, the meeting was focussed but not exclusively on the workshop planning. It was agreed because of time constraint, that the review of *Actions from the Last Months Minutes*, be discussed at the next meeting.

A draft version of this meeting report will be provided to participants to give them the opportunity to provide any additional brief text for inclusion.

2. WORK PACKAGES DISCUSSION TOPICS

2.1 WP1: PROJECT MANAGEMENT

- A. **SG-OBPS-2: second annual meeting of the Steering Group for OBPS:** Pauline Simpson reported that session times had been agreed by SG with a spread of UTC: 12.00; 20.00; 12.00. Post meeting the model below was discussed. All SG have agreed to the new session times, but because of the timing, Australia (Rachel Przeslawski and Ana Lara Lopez) will only be in attendance for the first hour of each day.

SG-OBPS-2 SESSION TIMES	Mon 19 /10	Wed 21/10	Thu 22/10
UTC	12.00	12.00	12.00
Europe (CEST)	14.00	14.00	14.00
Australia (AEDT)	23.00	23.00	23.00
Seattle (PDT)	05.00	05.00	05.00
USA(e) (EDT)	08.00	08.00	08.00

The SG-OBPS-2 will be spread over 3 days with daily sessions (including breaks) of around 2 hours each. Four members raised the issue of the amount of time they spend on OBPS activities, including the present intensive effort required to support OBPS Workshop IV and then the following SG-OBPS-2; making the point that the majority of SG were volunteers with a 'day job'. It was agreed to table this for discussion at the annual SG-OBPS-2.

- B. **SG-OBPS-2 Agenda:** the draft agenda with scoping for each item, is available at https://docs.google.com/document/d/10y4h844QxgHRDUVNKfx_Tkxf4oRbD1e4784slkuKLJM/edit?usp=sharing and SG were invited to review and suggest edits. It was

accepted that the workshop outcomes will feed into the SG-OBPS-2 agenda and an agenda item is included to cover that discussion.

ACTION: SG to review the [SG-OBPS-2 agenda](#) and suggest edits by **13 Sep 2020**. A final agenda will be circulated by the end of Sep 2020.

C. **OBPS Workshop IV update:** Jay Pearlman, Johannes Karstensen and Pauline Simpson expressed their appreciation of the effort and support the SG were providing to the Workshop. They discussed the workshop structure and issues that remain to be addressed prior to the workshop start. :

- The TeamUp Calendar where all WS sessions are to be scheduled
- WG Data Management is missing a co-Lead - PLB is still looking
- Moderators for Plenary 2 sessions and Plenary 3 are still being sought - recommendations to JP
- WG leads are free to email directly those participants who have expressed interest in their WG topic. Updated WG participants list are being regularly supplied to the leads folder
- JP discussed the [SG responsibilities document](#) ; the objective is to identify primary/ alternate members of the SG to support the WG Leads during their WG meetings.
- Members responses:
 - Claudia Delgado committed to represent the OBPS SG during the 4 sessions of the WG on Training and Capacity Development, as scheduled, i.e, 16-17H30 CEST on 21, 22, 23 and 24 September 2020. This time slot is not feasible for Ana Lara Lopez. If the WG schedule suffers any changes, SG representation may need to be reassessed.
 - ECOP co-leads: Cristian Munoz Mas and Frank Muller-Karger reported they had lost their original ECOP co lead and asked Cora Hoerstman to help to find replacements
 - Kirsten Isensee suggested Dr Bronte Tilbrook as a speaker for WG Convergence - Juliet Hermes said she would respond offline
 - Frank Muller-Karger and Claudia Delgado had schedule clashes between Cafe and other commitments, and as such cannot lead those (in reference to invitation received on that matter).
- Cora Hoerstman said she was open to discuss Cafe sessions if they cannot be covered: please let her know
- Emma Heslop recommended that there should be a meeting before Plenary 1 so that she as Moderator could understand the flow.

2.2 WP3: ADVANCED TECHNOLOGY (submitted but not discussed)

Although there was no time to present this during the meeting, Pier Luigi Buttigieg documented an update for this work package:

- Development of Semantic Harmonisation clusters in the Marine ESIP Cluster, Complementing the Cryo cluster - with funds allocated to refresh ontology stack, the enhanced tagging will be enabled based on their progress. E.g. building on/completing CMECS, casted in ENVO here: [Bathymodiolus-dominated oceanic mussel reef](#)
 - Priority areas?
- Coordination of ODIS-Arch with POLDER via [Polar Federated Search workshops](#) and the OceanInfo Hub project (contractor-driven brief [here](#))

- Data coordination via OceanInfo Hub (which will feature OBPS as a node) with Pacific, LAC, Pacific, and SIDS being coordinated through Lucy Scott and Peter Pissierssens - will provide motivating cases for ODIS-Arch
- Funds from CAPARDUS and TechOceanS resources - demonstration cases of recasting community portals and seeding interoperable methodology management systems (e.g. Arctic) and an EU project-level coordination between GOOS EOVs via the OBPS.
- INTAROS-2 proposal was submitted on Sept 3 with an Arctic Practices System as a deliverable - as IODE is not involved in this grant, this will be a separate archive, hopefully interoperable depending on tech bandwidth but we can expect a different codebase repository-side. Modularity will still be pursued.
- Issues in stability of E84 tech - issues created (e.g. [#47](#))

2.3. WP7: CAPACITY DEVELOPMENT AND TRAINING (submitted but not discussed)

1. Claudia Delgado and Ana Lara Lopez (co-leads WP7) had indicated a wish to discuss but there was no time:
 - decision on which online survey to keep (SurveyMonkey or AirTable Form): pros and cons
 - update on Training Needs Survey results

3. CLOSING OF THE MEETING

The meeting was closed at 14.10 UTC.

The next monthly meeting is scheduled to be held 09 Nov 2020 @ 13.00 UTC

ANNEX I

LIST OF PARTICIPANTS [ONLINE]

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ANNEX II

OUTSTANDING ACTION LIST FROM 12 AUGUST 2020

WORK PACKAGE	ACTION	RESPONSIBLE	DUE	OUTCOME
WP1	Update WP progress in the Work Plan https://docs.google.com/document/d/1-grHE3zKa11Wylw4h14LqPilxkdhadcvCHlzBjvFY0/edit?usp=sharing	WP leads	IMMED	fully updated 2020 work plan for annual SG
WP1	Slack channel - naming issues - gather all the suggested names and scoping and any decisions from the 'naming issues Slack channel	Pauline Simpson	END OF AUGUST DONE https://docs.google.com/document/d/1h1Z0ISfUShkgFG1Y9akCzRe2S5zceYU3xo8ZX2dUflc/edit?usp=sharing	aggregate Naming Issue suggestions from Slack on GDriveso that a poll can be provided to SG
WP1	Create a task group to develop a process for dealing with external project proposals:	Pauline Simpson Johannes Karstensen Jay Pearlman Cristian Munoz (Emma Heslop/Peter Pissierssens for UNESCO admin advice).	Note an early draft (Jun 2020) is available at https://docs.google.com/document/d/1iiijK25LXfNMVquPawy3hZ21_Zv6RJz6WK9oOv3CgyQ/edit?usp=sharing	Process documented
WP5	OBPS Facebook account RP to set up (with CH and JvS) for a month trial after which a report on usage metrics will be presented to SG for a decision on its continuation.	Rachel Przeslawski	END OF AUGUST	OBPS Facebook account set up
WP5	Communication Strategy All SG to review and final comment by the end of August to have it ready for the workshop. https://docs.google.com/document/d/1E4pfuMbb6BGLw_vfNIZ9NIXmjvCUIGqtOuFsR25kn0w/edit?usp=sharing	Francoise Pearlman	END OF AUGUST	SG review completed
WP6	Decade Implementation Plan - query with Peter Pissierssens, Kirsten Isensee and Katherina Schoo how such as OBPS submissions had been largely ignored	Jay Pearlman	IMMED	Replies to email query
WP6	Create a task group for Decade/OBPS: Frank Muller-Karger, Johannes Karstensen, Juliet Hermes.	Frank Muller-Karger	IMMED	Task Group created
WP6	Create a list of Decade Action Application leads and invite to the workshop IV	Frank Muller-Karger	AUG 2020	List and invite