



Steering Group for the IOC Ocean Best Practices System (SG-OBPS)

Monthly Meeting
10 Mar 2021
20.00-21.00 UTC
[ONLINE]

SG-OBPS-20210310

10 Mar 2021

English only

ABSTRACT

The IOC Ocean Best Practices System Steering Group (SG-OBPS) meets annually at a face-to-face/hybrid/online meeting. During the intervening months the SG-OBPS meets online monthly.

This report is the record of the online meeting for 10 March 2021

For bibliographic purposes this document should be cited as follows:

Steering Group for the IOC Ocean Best Practices System (SG-OBPS), Monthly Meeting, 10 March 2021. [ONLINE] Paris, UNESCO/IOC, 3pp. & Annexes. (Reports of Meetings of Experts and Equivalent Bodies). 2021.

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1. Opening of the meeting

Johannes Karstensen, SG-OBPS Co-Chair, opened the meeting at 20.00 UTC on Wednesday 10 March 2021. Apologies were received from Peter Pissierssens; Kirsten Isensee; Rachel Przeslawski. A complete list of the meeting participants is shown in Annex I. Participants confirmed that they accepted that the meeting was to be recorded to assist with reporting purposes. Particularly to comply with GDPR, European members noted their agreement to the recording, in the Chat.

The meeting agenda had been provided [online](#) in GDrive one week before the meeting for Work Package(WP) leads to contribute topics they wished to report or discuss. A draft version of this meeting report is provided to participants to give them the opportunity to provide any additional brief text for inclusion.

Johannes Karstensten welcomed the participants and noted that this meeting would focus primarily on the approval of the Strategic Plan 2021 and Implementation Plan and Budget 2021 which was due to be submitted at the latest Friday 12 March 2021

2. OBPS TT21-01: Diversity, Equity, and Inclusivity in Ocean Best Practices Development.

Johannes Karstensen confirmed that the first OBPS Task Team 21-01 Terms of Reference under Work Package 6, had been approved and could now be made available. It was noted that an early [webpage](#) had been uploaded and would be further developed.

3. OBPS Strategic Plan 2021 and Implementation Plan 2021

Jay Pearlman thanked SG members who had put much work into the drafting of the Strategic and Implementation Plans 2021. The version finalised on 08 Mar 2021 had been circulated to SG, but despite the document being available for some weeks, there were numerous significant new comments to be reviewed. He queried how to go forward with the review and approval in view of the short time available for the plans to be submitted (latest Friday 12 Mar 2021). Pier Luigi Buttigieg queried the status of the budget. Jay Pearlman confirmed that because of the dual sponsorship it still needed some confirmation from Peter Pissierssens and Emma Heslop. The following suggestion was proposed by Juliet Hermes and seconded by Pier Luigi Buttigieg.

MOTION:

The SG endorses the submission of the Strategic and Implementation Plan to the IOC, with the understanding the Task Group consisting of JK, JP, PLB, PS, and FMK will resolve outstanding comments.

Further the SG delegates all decisions on how to respond to those comments and requests for revision to the Task Group mentioned above.

15 SG-OBPS members were present representing a quorum. and an SG vote on the motion above was recorded in the Chat which is now stored with the meeting recording in the meeting folder.

The motion was unanimously approved.

4. SG-OBPS Decision Making Procedure

Juliet Hermes and Pier Luigi Buttigieg introduced the discussion on the draft [SG OBPS Decision Making Procedure](#) on which a small SG ad hoc task team had been working. The procedure was intended to define the process to follow when SG-OBPS were making decisions for the operations of OBPS. The procedure is fairly settled and discussed but there were still a few items outstanding which would be worked on and the final draft brought to the next SG for a decision to approve. Some questions arose:

Frank Muller-Karger - does the OBPS need a small Exec Committee eg. EH/PP/JP/JK/PS/PLB

Claudia Delgado - advised to check with other IODE Projects because she had not heard of this named structure before. She explained the OTGA had a small Secretariat that dealt with and made decisions on the daily work of the project.

Pier Luigi Buttigieg - suggested another document describing the role of an Exec Committee be drafted and presented at the next SG meeting and to note CD comments.

Pier Luigi Buttigieg - recommended that the Chat of a meeting be archived **and members agreed**

ACTION:

1. The draft [SG OBPS Decision Making Procedure](#) is available for comments and Pier Luigi Buttigieg will bring the final draft to the next meeting for approval.
2. SG-OBPS Meeting Chats to be archived, as a minimum, in the individual meeting folder on GDrive.

5. Any other Business

Francoise Pearlman wanted to highlight that a number of upcoming conferences were inviting presentations and asked who might be interested to submit.

Juliet Hermes raised the issue of SG-OBPS monthly meeting agenda items 'slipping off' the agenda when meetings run out of the one hour time. It was noted that it had been unfortunate that for the last two months each SG meeting had a particular focus that left little time for other agenda items.

Ana Lara Lopez requested that the order of the meeting could be reversed ie WP7 items discussed first ie WP7 - WP1, because it often happened that again time runs out before the higher number WP items could be addressed.

Pier Luigi Buttigieg recommended allocating times to agenda items and also noting on the agenda when an item had been discussed

Pauline Simpson suggested a pilot might be tried to present an annotated agenda model, often used in IODE, where a draft pre-meeting report was available to the members to provide text before the meeting. Pier Luigi Buttigieg warned that members found it hard to find the time to add agenda items even to the basic agenda on GDrive.

ACTION:

1. Francoise Pearlman would circulate the list of upcoming conferences [post meeting - might alerts to conference invitations be an item to send out on Slack? plus ensure the conference is listed on the website Event page.]
2. The missed agenda items from the January SG would be reinstated for the April meeting and the chair of each meeting would ensure regular reversing of running order i.e. beginning with WP7.
3. Discussed items would be annotated as such on the agenda when discussion completed.

6. CLOSING OF THE MEETING

Johannes Karstensen thanked SG members for participating. The meeting was closed at 21.08 UTC.

The next monthly meeting is scheduled to be held Wed 14 April 2021 @ 13.00 UTC and members were reminded that this would be the start of the 'summer' schedule until the November change.

ANNEX I

LIST OF PARTICIPANTS [ONLINE]

Mark BUSHNELL
Oceanographic Consultant
NOAA/US Integrated Ocean Observing System
3801 Shadow Lane, Virginia Beach, Virginia
23452 United States of America

Pier Luigi BUTTIGIEG
Digital Knowledge Steward & Senior Data
Scientist
Helmholtz Metadata Collaboration |
GEOMAR Helmholtz-Zentrum für
Ozeanforschung Kiel: Kiel, Germany

Cláudia DELGADO
IODE Training Coordinator
UNESCO / IOC Project Office for IODE
Wandelaarkaai 7/61 - 8400 Oostende –
Belgium

Juliet HERMES
Manager
Marine Offshore Node
South African Environmental Observation
Network, South Africa

Cora HOERSTMAN
Alfred Wegener Institute for Polar and
GEOMAR Helmholtz-Zentrum für
Ozeanforschung Kiel: Kiel, Germany

Johannes KARSTENSEN (Co-Chair)
Scientist
Ocean Circulation & Climate Dynamics:
Physical Oceanography
GEOMAR | Helmholtz Centre for Ocean
Research Kiel
Duesternbrooker Weg 20, 24105 Kiel
Germany

Arno LAMBERT
IT Services Manager
UNESCO / IOC Project Office for IODE
Wandelaarkaai 7/61 - 8400 Oostende –
Belgium

Ana LARA-LOPEZ
Scientific Officer
EuroGOOS AISBL
Rue Vautier, 29
1000 Brussels

Belgium
Adam LEADBETTER
Marine Institute
Galway, Ireland, H91 R673

Cristian MUÑOZ MAS
Senior Engineer
The Centre for Development Cooperation in
Fisheries (CDCF)
Institute of Marine Research
Postboks 1870 Nordnes
5817 Bergen, Norway

Francoise PEARLMAN
Director, FourBridges
Port Angeles, WA 98362
United States of America

Jay PEARLMAN (Co-Chair)
Director, Four Bridges
Port Angeles, WA 98362
United States of America

Nicholas RODEN
Scientist
Geofysisk institutt, UiB/Geophysical institute,
UiB
Allégaten 70, Bergen, Norway

Pauline SIMPSON
Project Manager IOC OBPS
UNESCO / IOC Project Office for IODE
Wandelaarkaai 7/61 - 8400 Oostende –
Belgium

Jordan VAN STAVEL
Nelson Mandela University /SAEON Egagasini
Node
South African Environmental Observation
Network
National Office
South Africa

ANNEX II

AGENDA

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ANNEXES

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