

Technical guidance with connection details

WELCOME: Eighth Intergovernmental Session of the IOC Regional Committee for the Central Indian Ocean (IOCINDIO-VIII), 17–19 May 2021 (online)- English only

Paris Time: 09H00 – 13H00 - UTC: 07:00 – 11:00

Inscriptions: <https://unesco-org.zoom.us/meeting/register/tJMsd-GvqDItEtYz-5NTeL-HNzs0BK34xyu>
Meeting ID: 971 0876 9782
Passcode: 333616

Dear Participants,

Furthering the IOC Circular Letter **No 2841**, inviting Member States, partner organizations and observers to attend the **Eighth Intergovernmental Session of the IOC Regional Committee for the Central Indian Ocean (IOCINDIO-VIII)**, the Secretariat is pleased to provide you the logistics arrangements with the **link for registration with administrative and technical guidance** to attend the virtual session through zoom.

1. Please register yourself before Wednesday, 12 May 2021 with the following identifications

Country name, your own name and surname, email and status (Head of national Delegation, Alternates to the Head of Delegation, Member of Delegation, individual Expert/Scientists, NGO, funding partner, IOC-UNESCO Secretariat staff, etc). Your status is important for the meeting organizer to identify you easily at the meeting with the required prerogatives as national delegates or experts/scientist, etc.

2. Latest zoom version required: Please, note that it is required that you should download the **latest zoom version. It takes only 2 minutes. Please, download it 2 or 1 day before the meeting.** You can download through the following link:

https://zoom.us/download#client_4meeting

3. Headphone with earphones and microphone required: It is required that every participant should have a headphone with earphones and microphone for excellent reception of the sounds. Headphones and earphones are important because due to its very nature, virtual meetings generate risks of interruption due to technical audible conditions (interruption or bad signal of participants equipment, involuntary and/or undesirable noise, inaudible participant, etc). Thus, participants are invited to check their equipment prior to the meeting.

4. Rehearsals on Wednesday 12, May 2021 with participants: Depending on their availability, participants are invited for rehearsals on Wednesday, 12 May from 10:00 to 12:30 and/or 14:00 to 16:00 (Paris time). From the 17th to 19th May, the host will open the meeting at 09:00 a half hour before the meeting starts 09:30 (Paris time).

5. PowerPoint presentations, videos and speeches are welcome by Friday, 14 May 2021 at 12:00 Paris time (if possible): Due to technical constraints above mentioned, you are invited to send your presentations and speeches to Justin Ahanhanzo (j.ahanhanzo@unesco.org); Patrice Boned (p.boned@unesco.org), Atmanand, IOCINDIO Chair (atmanandma@hotmail.com) with copy to Elena lasyрева (E.lasyreva@unesco.org); an earliest reception of the documents will allow smooth run of the meeting with conditions for good understanding and information sharing with participants.