



# **Steering Group for the IOC Ocean Best Practices System (SG-OBPS)**

**Monthly Meeting**  
11 August 2021  
13.00-14.00 UTC  
[ONLINE]

SG-OBPS-20210714  
11 August 2021  
English only

### **ABSTRACT**

The IOC Ocean Best Practices System Steering Group (SG-OBPS) meets annually at a face-to-face/hybrid/online meeting. During the intervening months the SG-OBPS meets monthly online.

This report is the record of the online meeting for 11 August 2021

For bibliographic purposes this document should be cited as follows:

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## TABLE OF CONTENTS

1	<b>Opening of the meeting</b>	1
2	<b>OBPS Training Modules</b>	1
3	<b>Ocean Practices for the Decade</b>	1
4	<b>OBPS Calendar</b>	2
5	<b>OBPS Work Plan</b>	2
6	<b>TT ON EDS Search</b>	3
7	<b>Newsletter</b>	3
8	<b>OBPS Community Workshop V</b>	3
9	<b>Closing of the Meeting</b>	4

## ANNEXES

[LIST OF PARTICIPANTS](#)

## 1. Opening of the meeting

Johannes Karstensen, SG-OBPS Co-Chair, opened the meeting at 13.00 UTC on Wednesday 11 August 2021. Apologies were received from: Adam Leadbetter; Jay Pearlman; Françoise Pearlman; Pier Luigi Buttigieg; Rachel Przesławski; Mark Bushnell; Arno Lambert; Nicholas Roden; Peter Pissierssens. A complete list of the meeting participants is shown in Annex I. Participants confirmed that they accepted that the meeting was to be recorded to assist with reporting purposes. The meeting agenda had been provided [online](#) in GDrive one week before the meeting for Work Package (WP) leads to contribute topics for decision or report. A draft version of this meeting report is provided to participants to give them the opportunity to provide any additional brief text for inclusion, though Decisions and Motion text cannot be changed.

Johannes Karstensen welcomed the participants and noted the number of SG joining was 9 members which did not constitute a quorum.

## 2. OBPS Training Modules

Claudia Delgado and Ana Lara-Lopez outlined the four OBPS training modules planned: What is Ocean Best Practices - overview (JH); How to create a Best Practice (RP); The repository and how to Submit a Best Practice (PS); Repository - how to search the OBPS and description of the technology behind the system (PLB). It was hoped to produce them starting Oct through to Jan 2022 (the last two modules dependent on the technology contracts being completed). It will be open to all as a self-paced course.

FMK requested that there be links and a 'flavour' of the Decade within the modules, It was agreed to keep the first modules as simple as possible and develop other modules building on them. It was noted that there may also be a separate module produced under WP8 focussing on the interlinking of all the programmes. A request was made for SG to see the scoping ('storyboard') of each training module.

**ACTION: When the OBPS training module plans are more developed they will be shared with the SG**

## 3. Ocean Practices for the Decade (OceanPractices)

### - Web Page update

Not yet completed by the Interim Leads - carried over to the SG on 08 Sep 2021.

**ACTION: Place this agenda item on the SG for 08 Sep 2021**

### - Logo?

The SG discussed whether the OceanPractices Decade Programme needed a separate logo from OBPS; the unanimous response was that it was not required. Johannes Karstensen (JK) commented that he would be arranging the next meeting of the WP8 OBPS Decade Coordination soon.

**ACTION: A decision proposal/motion on no OceanPractices separate logo to be submitted by WP8 to SG 08 Sep 2021**

#### - GOA-ON Survey

Kirsten Isensee explained that the programme was requesting Decade Programme Partners to provide information on how they see their contributions to other programmes. (required by 2 Aug 2021)

**ACTION: Interim Leads had received this request and would complete the survey and return it to GOA-ON asap**

Kirsten also highlighted an update email from the Decade Action Team which contained the request to identify Resource Needs Assessment required by 15 Aug 2021: What does OceanPractices want to do and what funding is required to support it. Project Costs; Coordination Costs; Action Costs. Frank Muller-Karger commented that it was a complicated spreadsheet and asked Kirsten if she would share her submissions as a guide to what OBPS (and Marine Life 2030) should be submitting.

**ACTION: Kirsten Isensee to share her Resource Needs Assessment submissions for her two programmes, when she has completed them (but she is on vacation next week)**

It was confirmed that the Interim Leads had not received the Decade Action Team update email probably because Peter Pissierssens (PP) was listed as the main contact for OceanPractices and he had been on vacation since the email was sent out (08 July 2021).

**ACTION: Pauline Simpson to a) Request PP to forward the Decade Action Team email to the Interim Leads and b) Request that Johannes Karstensen (JK) replace PP or be added to the Main Contact names. DONE - Alison Clausen confirmed she would add JK as a main contact.**

#### 4. OBPS Calendar

It was not understood for what purpose or what kind of calendar was being proposed and since this suggestion came from Jay Pearlman who was not participating it was agreed to carry over this agenda item to the next SG 08 Sep 2021.

**ACTION: Place this agenda item on the SG for 08 Sep 2021**

#### 5. OBPS Work Plan

Pauline Simpson explained the [Work Plan spreadsheet](#) was copied from the Implementation Plan (IP) and there were now two spreadsheets in the workbook 1. In Strategic Objective order as per the IP and 2. In Work Package order. She would add a link to the Implementation Plan on the spreadsheets. SG was asked if there were any other format/order required that would be more helpful for WP to use as a living document since this would provide progress reporting. She requested that SG review the **WP Order spreadsheet** to consider if the description of the task/deliverable was correct and if the due date was achievable and annotate the spreadsheet with any comments considering for example what you are really going to do this year, can you reach the due date, what changes you might want to make to the task detail and outcomes. Emma Heslop recommended that the work plan must be an implementable reality and that the process should not become too formal with deliverables being more an expression of progress.

Johannes Karstensen also requested that SG indicate against tasks whether a task cannot be achieved because of lack of resources required. (funding, people etc)

**ACTION: SG to review Work Plan and annotate their reactions and comments by SG 08 Sep 2021**

## 6. TT ON EDS Search

Juliet Hermes introduced this item highlighting that her interest was to ensure that the Endorsed practices are able to be found on OBPS. Pauline Simpson(PS) continued, explaining that the TT had been formed in May but a date for a first meeting could not be agreed. The Enhancement contract for the Enhanced Discovery Service (EDS) on Amazon Web Service has now been signed and work was expected to start in September; it was an SG opportunity to define more detail on the search requirements. The TT meeting was now arranged for 16 August 14.00 UTC and it was agreed the invitation would be re-sent out to all SG (not just those who had volunteered for the TT). It is important for members to be familiar with what is already available to search (across all metadata and full text in 'All Fields' search box or select individual metadata field search boxes eg. Title, Author, DOI etc to target searches to specific metadata). In preparation for the meeting some spreadsheets were available to gather suggestions for additional search parameters and use cases; the links would be in the invitation email.

**ACTION: PS to send out the meeting invitation email to all SG. DONE**

## 7. Newsletter

Rachel Przeslawski (RP) had made a call for content for the September and October Newsletter and members appreciated that a large proportion of the last newsletter had been written by Rachel. Emma Heslop and Juliet Hermes confirmed they were looking for content across GOOS and Frank Muller-Karger suggested that there should be one EOV covered in each newsletter. Emma reminded that Rachel had made the suggestion to issue the newsletter bi-monthly to lighten the load, and now was the time to make this happen. There was unanimous agreement that the newsletter move to bi-monthly publication.

**ACTION: A decision proposal/motion on issuing the newsletter bi-monthly from RP would be presented to the next SG 08 Sep 2021**

## 8. OBPS Community Workshop V

In Pier Luigi Buttigieg's (PLB) absence there was no report on the progress of the workshop. Concern was expressed that 20 Sep is close yet track/session proposals had not been notified of acceptance so they have not been able to try to organize a session or send out session invitations. It was queried whether no acceptance notification meant that the proposal had not been accepted.

**ACTION: PS to send an email to PLB asking for the latest information particularly when session proposers would be notified; when the Registration would be opened; and funding etc DONE**

## **9. Closing of the Meeting**

Johannes Karstensen thanked SG members for their contributions. The meeting was closed at 14.06 UTC.

**The next monthly meeting is scheduled to be held Wed 08 Sep 2021 @ 13.00 UTC**

## ANNEX I

### LIST OF PARTICIPANTS [ONLINE]

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