**Thirty seventh session of the Data Buoy Cooperation panel (DBCP-37)**

**Executive Board Meeting**

**12:00-14:00 UTC, 04 November 2021**

**(Virtual) Meeting Report**

**Final**

**Participants**

|  |  |
| --- | --- |
| **EXB Members**Boris Kelly-Gerreyn (Chair)Jon TurtonQiu Jiang (Rachel)Rick LumpkinSidney ThurstonTing Yu (Julia) | **Ex-officio:**Dominique Bérod (WMO Secretariat)Long Jiang (DBCP TC)Mathieu Belbeoch (OceanOPS Director)Serge Hagan-Deschamps (DBCP support)**Absent:**Luca Centurioni (Industry Representative) |

1. Welcome

Boris opened the Executive Board meeting acknowledging that this is the last meeting of the current Executive Board. Ending of an era and the beginning of a new one next week.

1. DBCP-37 Preparations

Boris stated that the program for DBCP-37 next week is looking very good. Most presentations and reports have been received except for item 2.1 of the program and the User Impacts and Engagement. There was discussion on whether or not to make public the recordings of the session. It was agreed that the recordings only be used for assisting with the meeting report. Important to provide instructions on the Executive Board Election in the Chair opening remarks. Voting will be open from Monday through Wednesday with results announced Thursday.

Long confirmed that all 6 Task Teams (TT) will give presentations showing they are aligned with the new strategy by way of their ToRs. There will be 4 presentations from Action Groups. Long is expecting 4 more presentations from other groups.

**EXB\_Decision\_1\_041121**

Recordings of the sessions will only be available for the purpose of writing the report.

**EXB\_Action\_1\_041121**

The Board to consider making the recordings available for DBCP 38. Decisions to be made by August 31, 2022.

1. Wave Buoy award result (Boris Kelly-Gerreyn)

Unfortunately, Luca was absent. The Solomon Islands was chosen for the wave buoy award. Announcement of wave buoy award will have to wait after DBCP-37 as the board needs the detailed costing from Luca. We will follow up with Luca.

**EXB\_Action\_2\_041121**

Long to follow up with Luca for detailed costing by Thursday November 11, 2021

1. DBCP Financial Report (Dominique Bérod and Mathieu Belbeoch)

Dominique –NOAA extended its financial support to the WMO which covers the salary of the Technical Coordinator. Boris expressed his thanks to NOAA.

Mathieu presented the financial report. He reminded the Board on how the collected funds are allocated to the different groups (DBCP, SOT, etc.). The report has been made clearer and simpler focusing on funding that the DBCP Board has control over. Expenses for 2021 are low which will give a healthy carry-over into 2022. Below are the Financial Tables showing the 2021 Estimated Panel budget and Estimated 2022 Panel budget available.

Table 4.1 - 2021 estimated Panel budget

|  |  |  |
| --- | --- | --- |
| **$ US Currency** | **DBCP TF** | **IOC TF** |
| Balance Brought Forward from previous year | $102,541 | $22,912 |
| National Contributions | $27,530 | $20,000 TBC |
| **Funds Available** | **$130,071** | **$42,912** |
| Expenses | 0 | 0 |
| Expenses (Direct & Indirect costs) | 0 | 0 |
|  |  |  |

Table 4.2 - Estimated 2022 Panel budget available

|  |  |  |
| --- | --- | --- |
| **$ US Currency** | **DBCP TF** | **IOC TF** |
| Balance Brought Forward from previous year | $130,071 | $42,912 |
| National Contributions | $27,530 | $20,000 |
| **Funds Available at 1st Jan 2022** | **$157,601** | **$62,912** |

Budget Plan for 2022

Boris led the discussion on the expenditure plan. On the assumption of a return to near normal, there will be a requirement for some travel funds - meetings, DBCP-38, etc. Funding will be available, through formal applications, to Task Teams to help achieve their deliverables. TT would be informed of available funds that they could apply for, and the board would review and approve sound proposals that clearly met strategic objectives.

Mathieu reminded everyone that the DBCP will need to follow WMO rules and processes (e.g. procurements) for all expenditure. Below is the Table for the estimated 2022 expenditure plan which needs to be approved at DBCP-37.

 Table 4.3 - Estimated 2022 expenditure plan

|  |  |  |
| --- | --- | --- |
| ***DBCP–Item Description*** | ***WMO/DBCP TF*** | ***IOC/DBCP TF*** |
| *Travel of DBCP Chairperson and others Exec Board or Panel members* | *$15,000* |  |
| *DBCP Capacity Building* | *$10,000* | *$20,000* |
| *Other DBCP Expenses* | *$15,000* |  |
| *TT: Environmental* | *$ 5, 000* |  |
| *Wave Buoys Pilot* | *$20 000* |  |
| *Communication* *(DBCP Strategy brochure, promotional material**Engagement with WMO GBON/SOFF,* *webinars follow up on WMO Bulletin Ocean article, e.g.)* | *$10 000* |  |
| ***Total*** | ***$65,000*** | ***$20,000*** |

**EXB\_Action\_3\_041121**

Request the Panel to review, revise (as appropriate) and approve the estimated 2022 budget[[1]](#footnote-1) for next intersessional period *–* Thursday November 11, 2021

**EXB\_Action\_4\_041121**

Boris to include mention of available funds for TT in EXB presentation – Thursday November 11, 2021

* Mathieu mentioned a funding opportunity for the DBCP in relation to an extension to an already planned cruise in the Atlantic (WMO through NOAA funding). The extension would include a stop in Cape Town to allow deployment of drifters in the Indian Ocean. Funded by USA / Canada / Europe.
* **EXB\_ACTION\_5\_041121**

Continue discussion with Sid, Luca and others in intersessional period.

1. Report from WMO Secretariat on Special Congress (Dominique Bérod)

There were 5 Major decisions at the WMO Special Congress

WMO Unified Data Policy, Global Basic Observing Network, Systematic Observations Financing Facility, Hydrology Vision and Action Plan and Operational Hydrology.

The 3 key inter-connected general decisions important to DBCP are -

WMO Unified Data Policy,

Increased international exchange of observations by all Members (Core and Recommended data) / Return of high-quality model output to all Members.

Global Basic Observing Network

Example of regulatory implementation of data policy / Increased exchange of observations by all Members, **facilitated by both Data Policy and SOFF**

Systematic Observations Financing Facility

Technical and financial support for **GBON** implementation where it is most needed / Building on **GBON regulations**

Focus areas –

1. Extend GBON to include the ocean domain as soon as possible the GBON period to the ocean.
2. Explore in collaboration with Joint WMO-IOC Collaborative Board initiatives to strengthen the exchanges of surface-based Earth systems observations over the global ocean. Ocean community will need to provide some background.

Data Policy – unified data policy - **Core** data is **‘SHALL’** share data and **Recommended** data is **‘SHOULD’** share data. The annex is simply a reference to existing regulatory manuals such as the WIGOS manual. The list is simply a first step and there will be flexibility to align with what the user wants. Data that is not covered under WMO regulations (i.e. GOOS) but are requested by the user will be included in some way.

**EXB\_Action\_6\_041121**

Long to work with Dominique to define which observations collected by DBCP Members are **Core** by November 21, 2021.

1. Operating Principles and Strategy

Final approval and Implementation Plan –

Boris stated that the Operating Principles and Strategy are now approved. The next big step is the Implementation Plan around the Strategy – this will be the focus of the new Executive Board to get that documented and published and to be used in conjunction with the Strategy. The implementation will be mostly through the Task Teams (TT).

1. Technical Coordinator – work priorities

Long presented a draft for his work priorities for 2022.

1 towards 100% moored buoys metadata (moored buoys + drifters)

2. Increase data sharing in standard format

1/3 of participating countries sharing to GTS for more than 50% of their buoys

Boris suggested to monitor progress going forward

3. Assist operators of tropical moorings in increasing reporting from these buoys

4. GDA optimization – how to improve coverage and data availability

Rick – surface divergent regions. not a single deployment but continuous seeding needed in these areas

5. Increase awareness of Barometer upgrade

6. Strengthen links with other networks

7. Support DBCP working groups: ES, Data impact and value, others.

**EXB\_Decision\_2\_041121**

The Board unanimously approved TC Work Priorities for 2022

1. Executive Board Succession planning

Long has displayed the candidates that show the diversity by gender, country, and regional association. We have applicants for every role. Only the National Focal Points or DBCP panel members authorised by permanent representatives who are attending are eligible to vote and will have access to the submissions and voting. The one vacant spot (impact and value) will need to be filled as soon as possible post DBCP-37. Every day, we will remind the eligible voters to put forward their vote so that by the end of Wednesday we know the results going into Thursday. It is up to the national focal points on how they decide to cast their votes. National focal points have the authority to vote on behalf of the WMO Member. Vote to be done through MS Forms in a different Chat.

**EXB\_Decision\_3\_041121**

The Board agreed to accept a last-minute application.

**EXB\_Decision\_4\_041121**

The Board agreed that single applicants for a role should be endorsed by the voting system

**EXB\_Action\_7\_041121**

Long to launch the vote next Monday and keep it open until 2359 UTC 10 November.

**EXB\_Action\_8\_041121**

Boris to write up instructions for voters and circulate to eligible voters in time for the opening of the voting period.

1. Final current Executive Board meeting

Boris acknowledged the fact that this is the final current Executive Board meeting. Boris thanked everyone for their great contributions over the last three years and wish them all well. The Board composition was maintained until the Strategy was completed for a transition to a new Board.

To note … due to technical sound issues, Boris requested an email from Rachel to restate comments on Capacity Building financial situation.

1. DBCP-38

DBCP-38 … next year’s meeting

Boris reached out to our colleagues in St Petersburg Russia, and they are happy to offer to host again, noting that it continues to be a dynamic situation with regard to Covid. DBCP should have a plan for other options.

**EXB\_Action\_9\_041121**

Boris to solicit offers from other Members for a backup location for DBCP-38 post DBCP 37.

1. Review and endorse Task Teams Terms of Reference

We have asked each TT to review their ToR to be in line with the new Strategy. Each Chair has met with their teams to review their ToR to align themselves with the Strategic Pillars and Strategic Actions that are in there. Long mentions that Drifter Best Practices and Technology Development, we expanded the scope of the work and call for new leadership and there is a new Environmental Stewardship Task Team.

**EXB\_Decision\_5\_041121**

The Board agreed to carry over this task of review and approval to the new Executive Board after DBCP-37.

1. Other Business

123 registered participants and 42 members which include 6 new members.

 Armenia, Myanmar, Kazakhstan, Nigeria, Tanzania, Tunisia

**Summary**

**Decision** –

* **EXB\_Decision\_1\_041121 -** recordings of the sessions will only be available for the purpose of writing the report.
* **EXB\_Decision\_2\_041121 -** The Board unanimously approved TC Work Priorities for 2022
* **EXB\_Decision\_3\_041121 -** The Board agreed to accept a last-minute application.
* **EXB\_Decision\_4\_041121 -** The Board agreed that the single applicant for a role should be endorsed by the voting system
* **EXB\_Decision\_5\_041121 -** The Board agreed to carry over this task of review and approval to the new Executive Board after DBCP-37.

**Actions:**

* **EXB\_Action\_1\_041121 -** The Board to consider making the recordings available for DBCP 38. – By August 31, 2022
* **EXB\_Action\_2\_041121 -** Long to follow up with Lucas for detailed costing by Thursday November 11, 2021
* **EXB\_Action\_3\_041121 -** Request the Panel to approve the estimated 2022 budget for next intersessional period*.* By Thursday November 11, 2021
* **EXB\_Action\_4\_041121 -** Boris to include mention of available funds for TT in EXB presentation. Thursday November 11, 2021

**EXB\_Action\_5\_041121 -** Sid, Luca and others to continue discussion on planned cruise in the Atlantic during intersessional period.

* **EXB\_Action\_6\_041121 -** Long to work with Dominique to define which observations collected by DBCP Members are **Core.** By November 21, 2021.
* **EXB\_Action\_7\_041121 -** Long to launch the vote next Monday and keep it open until Thursday morning. By Monday November 8, 2021
* **EXB\_Action\_8\_041121 -** Boris to write up instructions for voters. By Monday November 8, 2021
* **EXB\_Action\_9\_041121 -** Boris to solicit other Members for a backup location for DBCP-38. By Thursday November 11, 2021
1. subject to revision based on further review by the Executive Board. [↑](#footnote-ref-1)