**APPLICATION FORM FOR REQUESTING TRAVEL FUNDS**

**TO ATTEND DBCP 38, GENEVA, SWITZERLAND (1-4 NOVEMBER 2022)**

**Please make sure that you meet all of the selection criteria (see below) before applying**

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| --- | --- |
| **Full name and title (e.g. Mr, Dr, Ms etc)** |  |
| **Preferred name (i.e. what you like to be called)** |  |
| **Gender** | **Female**  **Male**  **Prefer not to say** |
| **Organisation** |  |
| **Country** |  |
| **Is your country a WMO Member and/or a Member State of the IOC?** | **Yes/No** |
| **Has your country been represented in person at any DBCP annual meeting since the year 2000? If Yes, please state which one(s)** | **Yes/No**  **If Yes, please state which one(s)** |
| **Is the country you are representing on the UN list of least developed countries (**<https://unctad.org/topic/least-developed-countries/list>)**?** | **Yes/No** |
| **Have you and/or other persons from your country attended any DBCP capacity building workshops?** | **Yes/No**  **If Yes, please state which one(s)** |
| **Full name of National Focal Point** |  |
| **Organisation of National Focal Point** |  |
| **Signature of applicant** |  |
| **Date of applicant signature** |  |
| **Signature of National Focal Point** |  |
| **Date of National Focal Point signature** |  |

In alignment with gender equality promoted by [UNESCO/IOC](https://www.unesco.org/en/gender-equality) and the [WMO](https://public.wmo.int/en/resources/gender-equality#:~:text=The%20WMO%20Policy%20on%20Gender,which%20progress%20can%20be%20measured.), women are encouraged to apply

1. Submit this completed application with the required signatures to Dr Long Jiang ([ljiang@wmo.int](mailto:ljiang@wmo.int))
2. Submission deadline is **19 August**
3. Successful applicants will be notified by **31 August**

Successful applicants will follow the WMO process for accessing the travel funds - instructions for this process will be provided as part of the notification to successful applicants. This process needs to be started at least one month before travel. It is the traveller's responsibility to ensure that all required official travel documents are valid and accurate to obtain the necessary visa for the destination and transit stops prior to departure.

**Selection Criteria for travel funds to attend DBCP 38**

1. Participant is from a country that is a WMO Member and/or an IOC Member State
2. Participant must be nominated by their DBCP national focal point or WMO/IOC focal point
3. Participant is representing a country that has not been represented in person at DBCP annual sessions before (not since 2000).
4. The country that the participant is representing is on the UN list of developing countries (<https://unctad.org/topic/least-developed-countries/list>).