



INTERGOVERNMENTAL OCEANOGRAPHIC COMMISSION  
COMMISSION OCÉANOGRAPHIQUE INTERGOUVERNEMENTALE  
COMISIÓN OCEANOGRÁFICA INTERGUBERNAMENTAL  
МЕЖПРАВИТЕЛЬСТВЕННАЯ ОКЕАНОГРАФИЧЕСКАЯ КОМИССИЯ

اللجنة الدولية الحكومية لعلوم المحيطات

政府间海洋学委员会

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**IOC Circular Letter No 2944**  
(Available in English and Spanish)

IOC/VR/LI/pw  
11 April 2023

To : Official National Coordinating Bodies for liaison with IOC/IOCARIBE  
UN and Regional Organizations Co-operating with IOCARIBE

cc. : Other Official National Coordinating Bodies for liaison with the IOC  
Permanent Delegates/Observer Missions to UNESCO of IOC Member States  
National Commissions for UNESCO of IOC Member States  
Chairpersons and Vice-Chairpersons of Major IOC Subsidiary Bodies  
(Scientific, Technical and Regional)  
Chairperson and Vice-Chairpersons of the Commission

**Subject: Invitation to the Seventeenth Intergovernmental Session of the IOC Sub-commission for the Caribbean and Adjacent Regions (SC-IOCARIBE-XVII), 9–11 May 2023 and International Marine Science Conference on IOCARIBE-GOOS on 8 May 2023, Bogota, Colombia**

On behalf of Mr Arnulfo Sanchez, IOCARIBE Chairperson, I have the pleasure of inviting you to participate in the above-mentioned IOCARIBE meetings, which will be generously hosted by the Government of Colombia from 8 to 11 May 2023 in Bogota (venue: Hotel NH Collection Royal WTC Bogota).

The Opening Ceremony of the IOCARIBE Session on 9 May 2023 will be held at the Salon Bolivar of the Ministry of Foreign Affairs starting at 09:00 hrs.

The session agenda will focus on essential issues requiring attention, guidance, and collective actions of IOC Member States in the region. After briefly reviewing the progress of the Sub-commission during the last intersessional period since May 2021, the session will consider the latest developments at the global level with regard to the UN Decade of Ocean Science for Sustainable Development (2021–2030) and strategic developments of the IOC. The Sub-commission will further deliberate on its commitment and contribution to the Ocean Decade and to the realization of the IOC Medium-term Strategy (2022–2029). The Sub-commission will formulate its work plan and budget for the biennium 2024–2025 and elect its Officers.

**Chairperson**

Mr Ariel Hernan TROISI  
Technical Secretary  
Navy Hydrographic Service  
Av. Montes de Oca 2124  
C1270ABV Buenos Aires  
ARGENTINA

**Executive Secretary**

Dr Vladimir RYABININ  
Intergovernmental Oceanographic  
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**Vice-Chairpersons**

Dr Marie-Alexandrine SICRE  
Directrice de Recherche  
Centre national de la recherche scientifique  
(CNRS)  
3 rue Michel Ange  
75016 Paris  
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Dr Alexander FROLOV  
Assistant to the President  
National Research Center "Kurchatov Institute"  
Academika Kurchatova pl., 1  
123182 Moscow  
RUSSIAN FEDERATION

Mr Frederico Antonio SARAIVA NOGUEIRA  
Navy Captain (Ret) Directorate  
of Hydrography and Navigation  
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Dr Srinivasa Kumar TUMMALA  
Director  
Indian National Centre for Ocean  
Information Services (INCOIS)  
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Dr Karim HILMI  
Directeur de Recherche  
Institut National de Recherche  
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02, Boulevard Sidi Abderrahmane  
Ain Diab  
20180 Casablanca  
MOROCCO

Considering that the IOCARIBE Sub-commission is intergovernmental by nature, the session is primarily open to Member States of the region. Interested countries and regional partner organizations are welcome as observers. Member States are expected to: (i) nominate their national delegations to the Session, taking into account the scientific and technical character thereof; (ii) propose national commitments to the IOC programmes in the region and ensure that adequate resources and means are available to implement the decisions of the IOCARIBE Sub-commission effectively.

IOCARIBE Member States and observers are invited to urgently notify the IOCARIBE Secretariat (attention Ms Lorna Inniss at [l.inniss@unesco.org](mailto:l.inniss@unesco.org), copied to: [p.wills-velez@unesco.org](mailto:p.wills-velez@unesco.org)) the composition of their delegation (i.e. Head of delegation, Alternate, Representative or Adviser) by 20 April 2023 at the latest. In addition, all participants to the session must be registered individually on the dedicated online registration platform at <https://forms.gle/WJNyKkR15Q1pibiN9>. All participants to IOCARIBE-XVII are invited to attend the International Marine Science Conference on IOCARIBE-GOOS on 8 May 2023 to be held at the same venue (Hotel NH Collection Royal WTC Bogota) as the IOCARIBE Session. Refer to the webpage of the session for more information (<https://www.oceanexpert.net/event/3873>).

The Provisional Agenda (Document IOC/SC-IOCARIBE-XVII/1 Prov.) prepared by the IOC Secretary for IOCARIBE following Rule of Procedure No. 8(1.4) of the Commission, and the Provisional Timetable (Document IOC/SC-IOCARIBE-XVII/1 Add. Prov.) for the session are enclosed herewith. Further information and comments for the session will also be made available on-line as soon as they are ready, through the IOCARIBE-XVII website on <https://www.oceanexpert.net/event/3873>.

At this forthcoming session, the Sub-commission will elect its Officers, namely one Chairperson, and three Vice-Chairpersons. Nominations must reach the Secretariat before 9 May 2023 at 18:00 hrs. They can be addressed in advance to the IOCARIBE Secretariat, c/o Ms Lorna Inniss [l.inniss@unesco.org](mailto:l.inniss@unesco.org), copied to [p.wills-velez@unesco.org](mailto:p.wills-velez@unesco.org). Nomination forms are enclosed.

Yours sincerely,

*[signed]*

Vladimir Ryabinin  
Executive Secretary

Enclosures: Provisional Agenda  
Provisional Timetable  
Information on IOCARIBE elections and nomination forms

Cartagena, 11 April 2023  
Original: English



**INTERGOVERNMENTAL OCEANOGRAPHIC COMMISSION**  
(of UNESCO)

**Seventeenth Session of the UNESCO IOC Sub-Commission  
for the Caribbean and Adjacent Regions (IOCARIBE)**  
(9–11 May 2023)

**PROVISIONAL AGENDA**

- 1. OPENING**
- 2. ORGANIZATION OF THE SESSION**
  - 2.1 ADOPTION OF THE AGENDA
  - 2.2 DESIGNATION OF THE RAPPORTEUR FOR THE SESSION
  - 2.3 ESTABLISHMENT OF SESSIONAL COMMITTEES AND WORKING GROUPS
  - 2.4 INTRODUCTION OF DOCUMENTATION AND TIMETABLE
- 3. IOCARIBE MATTERS AND REPORTS**
  - 3.1 STATEMENT OF THE CHAIRPERSON
  - 3.2 IOCARIBE SECRETARY'S REPORT ON THE WORK ACCOMPLISHED SINCE SIXTEENTH SESSION AND BUDGET IMPLEMENTATION
- 4. STRATEGIC DEVELOPMENT**
  - 4.1 IOC MEDIUM TERM STRATEGY 2022–2029
  - 4.2 REVISED IOC CAPACITY DEVELOPMENT STRATEGY
  - 4.3 DRAFT UNESCO ROLLING OPERATIONAL STRATEGY/FRAMWORK FOR SMALL ISLAND DEVELOPING STATES 2022–2029
  - 4.4 DRAFT REVISED IOC OCEANOGRAPHIC DATA EXCHANGE POLICY
  - 4.5 DEVELOPMENT OF A NEW IOC-WIDE STRATEGY ON SUSTAINABLE OCEAN PLANNING AND MANAGEMENT
  - 4.6 DRAFT UPDATED IOCARIBE MEDIUM TERM STRATEGIC SCIENCE PLAN
  - 4.7 DRAFT IOCARIBE COMMUNICATIONS PLAN
- 5. IOCARIBE CONTRIBUTION TO UN DECADE OF OCEAN SCIENCE FOR SUSTAINABLE DEVELOPMENT (2021–2030)**
  - 5.1 UN OCEAN DECADE: GLOBAL UPDATE
  - 5.2 STATUS OF PROJECTS AND TAC WORKING GROUPS, AND PREPARATION OF NEW PROJECT SUBMISSIONS FOR ENDORSEMENT
  - 5.3 ESTABLISHMENT OF UN OCEAN DECADE COORDINATION OFFICE FOR THE TROPICAL AMERICAS AND THE CARIBBEAN

- 5.4 PROPOSED AMENDMENTS TO THE TERMS OF REFERENCE OF THE TAC REGIONAL PLANNING GROUP TO ADVANCE AND COORDINATE STRATEGIC PARTNERSHIPS AND ACTIONS FOR WTA ENGAGEMENT IN THE UN DECADE OF OCEAN SCIENCE FOR SUSTAINABLE DEVELOPMENT (2021–2030)
- 5.5 ENHANCED COMMUNICATION AND ENGAGEMENT STRATEGY TO RAISE AWARENESS OF OCEAN DECADE ACTIVITIES.
- 5.6 EASTERN TROPICAL PACIFIC ACTIVITIES

**6. REVIEW OF REGIONAL PROGRAMMES, PROJECTS AND WORKING GROUPS AND FUTURE DIRECTIONS**

- 6.1 OCEAN RESEARCH
- 6.2 OBSERVATIONS, SERVICES AND EARLY WARNING SYSTEMS
- 6.3 ASSESSMENT INFORMATION FOR POLICY AND SUSTAINABLE MANAGEMENT AND GOVERNANCE
- 6.4 CAPACITY DEVELOPMENT IOCARIBE
- 6.5 IOCARIBE COMMUNICATIONS

**7. INSTITUTIONAL FRAMEWORK**

- 7.1 STATUS OF COOPERATION WITH OTHER ORGANIZATIONS

**8. ADMINISTRATION AND MANAGEMENT**

- 8.1 REPORT BY FINANCIAL COMMITTEE CHAIRPERSON ON THE PROGRAMME AND BUDGET FOR NEW BIENNIUM 2024-2025
- 8.2 ELECTIONS OF THE BOARD OF OFFICERS OF THE SUB-COMMISSION
  - 8.2.1 Election of the Chairperson of the Sub-Commission**
  - 8.2.2 Election of Vice-Chairpersons of the Sub-Commission**
- 8.3 DATES AND PLACE OF THE EIGHTEENTH SESSION OF THE SUB-COMMISSION

**9. OTHER MATTERS**

**10. ADOPTION OF DECISIONS AND RECOMMENDATIONS**

**11. CLOSURE**

## Seventeenth Intergovernmental Session of the UNESCO IOC Sub-Commission for the Caribbean and Adjacent Regions (IOCARIBE-XVII) Decimoseptima Reunión Intergubernamental de la Subcomisión de la COI UNESCO para el Caribe y Regiones Adyacentes (IOCARIBE-XVII) (9 – 11, 2023) and Marine Science Conference on IOCARIBE-GOOS on May 8, 2023

## PROVISIONAL TIMETABLE / CALENDARIO PROVISIONAL

Hrs.	MONDAY / LUNES 8 May/Mayo	TUESDAY / MARTES 9 May/Mayo	WEDNESDAY / MIERCOLES 10 May/Mayo	THURSDAY / JUEVES 11 May/Mayo
08:00			<b>Financial Committee Meeting (Budget &amp; Programme)</b>	<b>Recommendations Committee Meeting</b>
09:00	Marine Science Conference on IOCARIBE-GOOS	08:00 Registration. 09:00 <b>1-HIGH LEVEL OPENING</b> Group Photo	<b>5. IOCARIBE CONTRIBUTION TO UN DECADE OF OCEAN SCIENCE FOR SUSTAINABLE DEVELOPMENT (2021–2030)</b> <b>5.1</b> UN Decade of Ocean Sciences Global update. <b>5.2</b> Status of projects and TAC Working Groups, and preparation of new project submissions for endorsement <b>5.3</b> Establishment of UN Ocean Decade Coordination Office for the Tropical Americas and the Caribbean (TAC) <b>5.4</b> Proposed amendments to the Terms of Reference of the TAC Regional Planning Group to advance and coordinate strategic partnerships and actions for WTA engagement in the UN Decade of Ocean Science for Sustainable Development (2021-2030) <b>5.5</b> Enhanced communication and engagement strategy to raise awareness of Ocean Decade activities <b>5.6</b> Eastern Tropical Pacific Activities	8.2 ELECTIONS OF THE BOARD OF OFFICERS OF THE SUB-COMMISSION  <i>8.2.1 Election of the Chairperson of the Sub-Commission</i> <i>8.2.2 Election of Vice-Chairpersons of the Sub-Commission</i> 8.3 DATES AND PLACE OF THE EIGHTEENTH SESSION OF THE SUB-COMMISSION
10:30		<b>COFFEE BREAK / CAFÉ</b>	<b>COFFEE BREAK / CAFÉ</b>	<b>COFFEE BREAK / CAFÉ</b>
11:00	Marine Science Conference on IOCARIBE-GOOS	<b>2. ORGANIZATION OF THE SESSION</b> 2.1 Adoption Agenda 2.2 Designation Rapporteur 2.3. Establishment of Intrasessional Committees and Working Groups 2.4 Introduction of Documentation and Timetable <b>3. IOCARIBE MATTERS AND REPORTS</b> 3.1 Statement of the Chairperson 3.2 IOCARIBE Secretary's Report	<b>6. REVIEW OF REGIONAL PROGRAMMES, PROJECTS AND WORKING GROUPS AND FUTURE DIRECTIONS</b> 6.1 Ocean Research 6.2 Observations, services and early warning systems 6.3 Assessment Information for Policy and Sustainable management and Governance	<b>9. OTHER MATTERS</b>  <b>10. ADOPTION OF DECISIONS AND RECOMMENDATIONS</b>
12:30		<b>LUNCH / ALMUERZO</b>	<b>LUNCH / ALMUERZO</b>	<b>LUNCH / ALMUERZO</b>
14:00	Marine Science Conference on IOCARIBE-GOOS	<b>4. STRATEGIC DEVELOPMENT</b> 4.1 IOC Draft Medium-Term Strategy 2022-2029 4.2 Revised IOC Capacity Development Strategy 4.3 Draft UNESCO Rolling Operational Strategy /Framework for Small Island Developing States 2022-2029 4.4 Draft revised IOC Oceanographic Data Exchange Policy	<b>7. INSTITUTIONAL FRAMEWORK</b> 7.1 Status of Cooperation with other Organizations <b>8. ADMINISTRATION AND MANAGEMENT</b> 8.1 Report by Financial Committee Chairman on the Programme and Budget for new Biennium 2024-2025  Free afternoon for Delegates Preparation of Recommendations for Secretariat	<b>10. ADOPTION OF DECISIONS AND RECOMMENDATIONS</b>
16:00		<b>COFFEE BREAK / CAFÉ</b>	<b>COFFEE BREAK / CAFÉ</b>	<b>COFFEE BREAK / CAFÉ</b>
16:30	<b>Board of Officers Preparatory Meeting</b>	4.5 Development of a new IOC-Wide Strategy on sustainable Ocean Planning and Management 4.6 Draft updated IOCARIBE Medium term Strategic Science Plan 4.7 Draft IOCARIBE Communications Plan	Free afternoon for Delegates Preparation of Recommendations for Secretariat	<b>10. ADOPTION OF DECISIONS AND RECOMMENDATIONS</b>  <b>11. CLOSURE</b>
18:00				
After dark		<b>Closing Nominations for Officers</b>	Preparation of Decisions & Recommendations <b>UN Decade of Ocean Sciences Side Event</b>	



**SEVENTEENTH SESSION OF THE IOC SUBCOMMISSION FOR THE  
CARIBBEAN AND ADJACENT REGIONS IOCARIBE-XVI**  
(Bogota, Colombia, 9–11 May 2023)

**ELECTIONS FOR THE MEMBERS OF THE IOCARIBE BOARD OF OFFICERS**

At its Seventeenth Intergovernmental Session, the IOC Sub-Commission for the Caribbean and Adjacent Regions (SC-IOCARIBE-XVII, 9–11 May 2023), shall elect the Members of the IOCARIBE Board of Officers, namely, one Chairperson and three Vice-chairpersons, for the term 2023–2025.

The Chairperson shall declare the opening and closing of each session, direct the discussions and ensure observance of the Rules of Procedure, accord the right to speak, put questions to the vote and announce decisions. The Chairperson shall rule on points of order and, subject to these Rules, shall control the proceedings and maintain order and shall strive to work by consensus (Rule 38).

The Vice-chairpersons assist the Chairperson in his/her functions and substitute him/her where and when necessary.

The Chairperson and the Vice-chairpersons of a Subsidiary Body shall not remain in his/her mandate more than two successive terms (as this is the limit established for an IOC Chairperson as per IOC Rule of Procedure 17. The mandate of an Officer shall commence at the end of the IOCARIBE session during which the Officer has been elected and expire at the end of the next IOCARIBE session (usually two years in accordance with Article 7.A2 of the IOC Statutes).

**Current composition of the IOCARIBE Board of Officers**

Chairperson:	Mr Arnulfo Sanchez (2019) (Panama)	2nd term
Vice-chairpersons:	Ms Cláudia Alves de Magalhães (Brazil)	1st term
	Mr John V. Cortinas (USA)	1st term
	Mr Leo F. S. Brewster (Barbados)	1st term

**Nominations**

Nominations of individuals to either the post of Chairperson or the posts of Vice-chairpersons shall be submitted by Member States through the officially designated Head of Delegation to the SC-IOCARIBE-XVII Session, or through the IOC/IOCARIBE Focal Point in the Member State or the Permanent Delegation to UNESCO.

Nominations shall be submitted in writing to the IOCARIBE Secretary using the standard **Form A** (Chairperson) or **Form B** (Vice-chairpersons) and must reach the Executive Secretary or his representative on the first day of the meeting by close of business (i.e. 9 May 2023 at 18:00 hrs for this session).

Each nomination shall contain a declaration from the candidate that he/she is prepared to stand for the post for which he/she has been nominated and is willing to take on the obligations that would devolve upon him/her, should he/she be elected. Each nomination shall also contain a CV with the profile of the candidate (**Form C**). Each candidate must be seconded by two Member States of the IOCARIBE Sub-Commission other than the nominating Member State. Nominations should be called for in advance of each IOCARIBE Session and the closing time for acceptance of nominations shall be two full working days before the date of elections.

### **Elections**

The IOC general practice is working and deciding by consensus (Rule 38.2). Should voting be necessary, decisions shall be made by a simple majority of the members present and voting (Rule 43.1), by secret ballot.

**IOC SUBCOMMISSION FOR THE CARIBBEAN AND ADJACENT REGIONS (SC-IOCARIBE)**

**Seventeenth Intergovernmental Session of the IOC Sub-Commission for the Caribbean and Adjacent Regions (SC-IOCARIBE-XVII)**

**Biennial Elections for Chairperson**

**Form A – Chairperson**

Name of Member State: .....

Name of Nominee: .....

I declare that I am prepared to stand for election to the post of Chairperson of the IOCARIBE Sub-Commission and, if elected, to take an active part in the work of it.

Signature of the Nominee: .....

	<b><i>Seconder 1</i></b>	<b><i>Seconder 2</i></b>
Member State of the IOCARIBE Sub-Commission	_____	_____
Name in capitals	_____	_____
Position	_____	_____
Signature	_____	_____

Date sent to the IOC Secretariat Date and time received by the IOC Secretariat



**IOC SUB-COMMISSION FOR THE CARIBBEAN AND ADJACENT REGIONS (SC-IOCARIBE)**

**Seventeenth Intergovernmental Session of the IOC Sub-Commission for the Caribbean and Adjacent Regions (SC-IOCARIBE-XVII)**

**Biennial Elections for Vice-Chairperson**

**Form B – Vice-Chairpersons**

Name of Member State: .....

Name of Nominee: .....

I declare that I am prepared to stand for election to the post of Vice-Chairperson of the IOCARIBE Sub-Commission and, if elected, to take an active part in the work of it.

Signature of the Nominee: .....

	<i><b>Seconder 1</b></i>	<i><b>Seconder 2</b></i>
Member State of the IOCARIBE Sub-Commission	_____	_____
Name in capitals	_____	_____
Position	_____	_____
Signature	_____	_____

Date sent to the IOCARIBE Secretariat

Date and time received by the IOCARIBE Secretariat

**IOC SUB-COMMISSION FOR THE CARIBBEAN AND ADJACENT REGIONS (SC-IOCARIBE)**

**Seventeenth Intergovernmental Session of the IOC Sub-Commission for the Caribbean  
and Adjacent Regions (SC-IOCARIBE-XVII)**

**Biennial Elections for Members of the IOCARIBE Board of Officers**

**Form C – CV of Nominee**

**[NAME]**

Date of birth:

Languages:

Address:

Phone number:

Fax number:

Email:

*CURRENT POSITION*

[Please insert text]

*EDUCATION*

[Please insert text]

*PREVIOUS PROFESSIONAL EXPERIENCE*

[Please insert text]