



IOC-UNESCO - INCOIS

Intergovernmental Coordination Group for the Indian Ocean Tsunami Warning and Mitigation System (ICG/IOTWMS)

MEETINGS of STEERING GROUP and WORKING GROUP 3 ON TSUNAMI READY IMPLEMENTATION

5 – 7 February 2024
INCOIS, Hyderabad, India

Information for Participants

1. Background

At its 13th session, held in Bali, Indonesia, 28 November to 1 December 2022, the Intergovernmental Coordination Group (ICG) for the Indian Ocean Tsunami Warning and Mitigation System (IOTWMS) decided to hold meetings of its Steering Group, Working Groups, and Task Teams during the intersessional period. The Government of India through its Indian National Centre for Ocean Information Services (INCOIS) of the Ministry of Earth Sciences is hosting meetings of the ICG/IOTWMS Steering Group on 5-6 February and ICG/IOTWMS Working Group 3 on Tsunami Ready Implementation on 7 February. The Working Group 3 meeting will be held back-to-back with a meeting of the National Tsunami Ready Board for India that Working Group members are invited to observe.

Furthermore, INCOIS is hosting the 3-day “Indian Ocean Regional Decade Conference 2024: Bridging Billions to Barcelona” (IO-Con 2024) during 1-3 February 2024. The conference is being organised by the Decade Collaborative Centre for the Indian Ocean Region (DCC-IOR) and is an official prelude to the Ocean Decade Conference, Barcelona, Spain in April 2024 being organised by IOC.

For more information on these events, please visit:

- ICG/IOTWMS Steering Group Meeting: <https://oceanexpert.org/event/4057>
- ICG/IOTWMS Working Group 3 Meeting: <https://oceanexpert.org/event/4059>
- IO-Con 2024: <https://incois.gov.in/dcc-ior/IORDC2024.jsp>

2. Venue of the Workshop and Meetings

Indian National Centre for Ocean Information Services (INCOIS)
Ministry of Earth Sciences, Govt of India
"Ocean Valley"
Pragathi Nagar (BO), Nizampet (SO)

Hyderabad 500 090
Talangana, India
Telephone: +91-40-23886000 / 23895000
Website: www.incois.gov.in

3. Invitations

All participants will receive official invitation letters from INCOIS. Invitations letters from the ICG/IOTWMS Secretariat can be provided on request. The INCOIS invitation letter is required for your visa application. Should you require additional information for your visa, please contact the INCOIS focal point listed in section 14.

4. Air Tickets

Funded participants will be provided with an economy air ticket by UNESCO Jakarta with the shortest and most economical route. If you have not already provided a copy of the information pages of your passport (more than 6 months validity) to the organisers, please do so immediately as this is required for the flight booking. The e-ticket will be sent to you by email in due time. Should you require additional information on flight bookings, please contact the UNESCO Jakarta / IOTIC focal points listed in section 14.

5. Accommodation Arrangements

All participants are requested to make their own hotel reservations at the Marigold Hotel. February is a busy time for travel to Hyderabad, so it is suggested to make your reservation as soon as you can.

<https://www.marigoldhotels.com/home>

Marigold Hotel
7-1-25, Ameerpet Rd
Greenlands, Begumpet,
Hyderabad - 500 016.
E: reservations.hyd@marigoldhotels.com
P: +91 40 6736 3636

Check-in time is after 2:00 pm and Check-out time is before 12 pm.

INCOIS has negotiated special rates for accommodation in Marigold Hotel. To reserve a room at Marigold Hotel at the special rate, an email should be sent

To: cro@hotelgreenpark.com; sales4.hyd@hotelgreenpark.com

Copy to: rajasekhart@incois.gov.in; ajay@incois.gov.in; administration@incois.gov.in

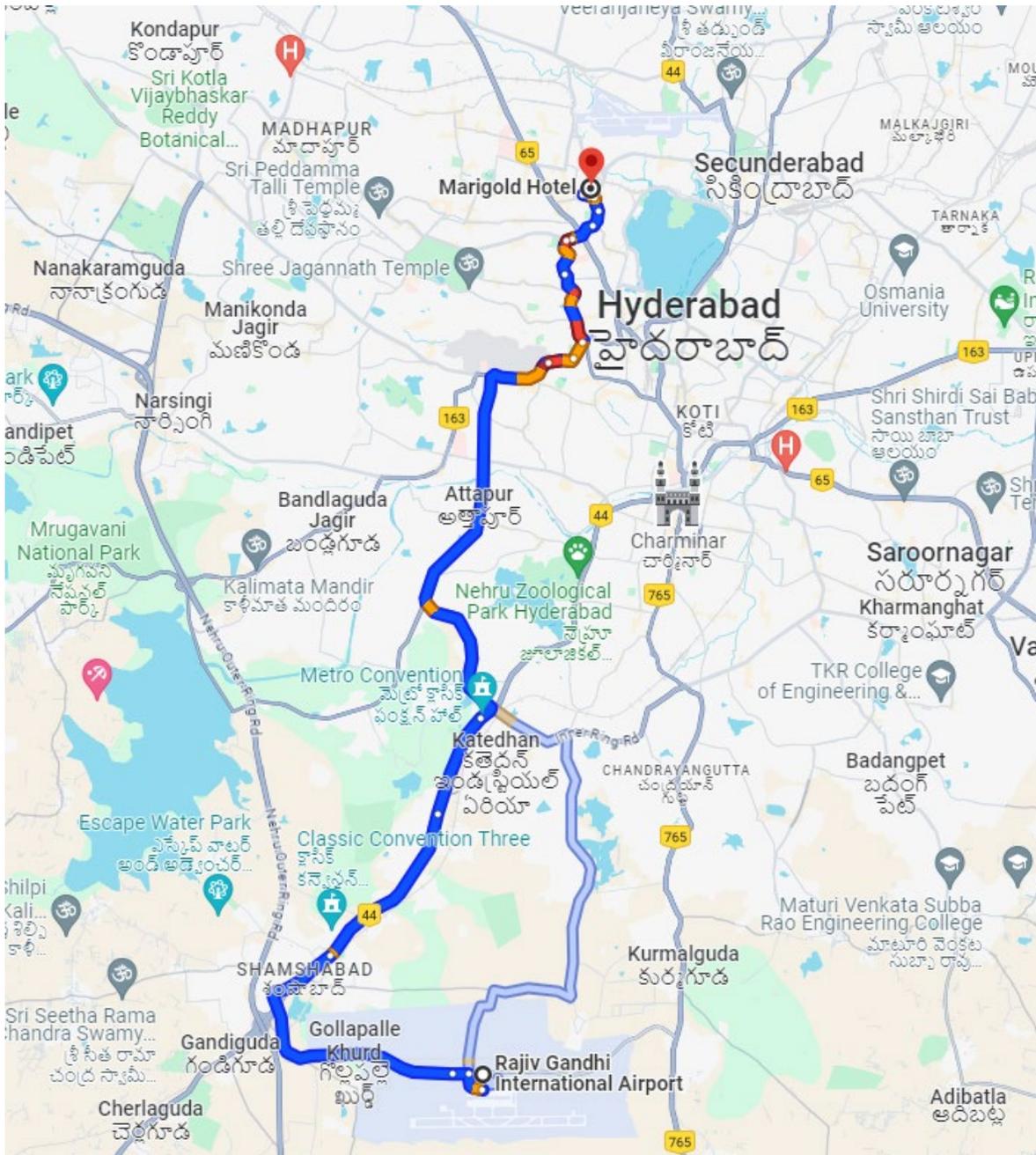
Please mention the room reservation in Marigold Hotel and period of stay in the email.

6. Local Transport

Airport to Hotel

Participants should make their own way to the Marigold Hotel. The Marigold Hotel is located near the city centre and approximately 1 hour from the Rajiv Gandhi International Airport.

Any authorised Taxi service such as MERU, SKYCABS, OLA, Uber, OHM can be used for transportation from Airport to Marigold Hotel. The approximate fare between Airport to the hotel may vary from US\$10 to US\$20 depending on the time and type of vehicle chosen.



Hotel to Meeting Rooms

INCOIS will provide transport for participants between the Marigold Hotel and meeting venue at INCOIS. Please board the INCOIS bus outside of the hotel lobby at 08:30 am each day.

7. Meals

Lunches and morning/afternoon snacks during the workshops and meetings will be provided by INCOIS for all participants and facilitators. Daily buffet breakfasts are available at the hotel, as part of the accommodation package.

8. Funded Participants

All funded participants eligible for funding support will receive a per diem in United States Dollars (USD) for each day they are in Hyderabad, which will depend on their flight schedule. Payment will be made into the nominated bank account. You are requested to make your own hotel booking.

IMPORTANT NOTE

Please keep your flight boarding passes and submit to IOTIC at the workshop.

9. Visa Requirements

All visitors to India must have a passport that is valid for 6 months and a visa. For the workshops and meetings, participants must apply for a Conference or Business visa for India. Visas can be applied for in person or by post at the High Commission or embassy of India based in the country from where you intend to depart for India or at a nearby country. For a list of Indian missions abroad, please visit the website:

<http://www.mea.gov.in/indian-missions-abroad-new.htm>

It is also possible to apply for an e-visa online at <https://indianvisaonline.gov.in/>; <https://indianvisaonline.gov.in/evisa/tvoa.html>

INCOIS will provide an invitation letter to all the participants, which must accompany their visa application.

10. Time

The time in Hyderabad, India is 5 hours 30 minutes ahead of UTC.

11. Weather

Hyderabad has a tropical wet and dry climate. In February, the average daily temperature range is 18°C (night) – 33°C (day). It will be the dry season and there is no rainfall (0 mm) expected for the month.

12. Money Matters

The currency used in India is the Indian Rupee (INR). One US dollar is approximately 83.03 Indian Rupee (UN exchange rate for 15 January 2024). You can find a money changer in the Airport as soon as you clear the immigration. There are also money changers in the city, in the hotels, malls, and Banks. Most shops accept credit card (Visa). Automatic Teller Machines (ATMs) are also available in malls and banks; please note that the ATM only accepts cards with a Visa or Master Logo.

13. Places of Interest

Hyderabad is the third largest metropolitan city in India is the capital of Telangana state. Hyderabad was established by Mohammad Quli Qutub Shah, the fifth ruler of Qutub Shahi

Dynasty in the year 1591. The city is famous for its riches, beautiful palaces, and of course its pearls and diamonds, during the reign of the ‘Nizams’ who ruled for over 200 years. Hyderabad is an archipelago of tourist attractions and activities; explore the historic monuments and museums, relax at the serene lakes and parks, relish the scrumptious cuisine, and enjoy the shopping experience. Hyderabad tenders a mesmerizing vista of the past, with a blend of rich, cultural, and historical custom traversing over 400 vibrant years.

Charminar is the most important landmark in the city of Hyderabad. The monument was erected when Quli Qutb Shah shifted his capital from Golconda to Hyderabad. The monument got its name from its structure as it consists of four minarets. The other points of interest are Golconda Fort, Hussain Sagar Lake, Public Garden, Birla Mandir, Falaknuma Palace, Mecca Masjid, Chow-Mahalla Palace, Nehru Zoological Park, Sanghi Temple, Shilparamam, Osmania University, NTR Garden, Hyderabad Botanical Garden, Paigah Tombs, Ramoji Film City.

For further details about the places that can be explored, please visit <https://www.hyderabadtourism.in/>.

14. Contact Details

Indian National Centre for Ocean Information Services (INCOIS)

- Mr B. Ajay Kumar: email ajay@incois.gov.in ; Mobile Phone +91-9030175452
- Mr. J. Padmanabham: email padmanabham@incois.gov.in ; mobile Phone +91-9494491266

ICG/IOTWMS Secretariat

- Mr Rick Bailey: email r.bailey@unesco.org
- Ms Nora Gale : email n.gale@unesco.org

UNESCO Jakarta

- Mr Ardito Kodijat: email a.kodijat@unesco.org
- Ms Dinati Erawati (Era) : email d.erawati@unesco.org

For specific enquiries please contact:

Enquiry	Contact Person(s)	Contact email(s)
Meeting Information & ICG/IOTWMS Invitation	ICG/IOTWMS Secretariat	r.bailey@unesco.org n.gale@unesco.org
INCOIS Invitation & Visa Information	INCOIS	ajay@incois.gov.in
Flight reservations (Funded participants)	UNESCO Jakarta / IOTIC	a.kodijat@unesco.org d.erawati@unesco.org