

Agenda Item 2 - Brief Introduction

- PROCARIBE+ Project Governance Arrangements
- Composition of the Project Board
- Objectives of the Meetings

PROCARIBE+ PROJECT STEERING COMMITTEE

- As per the PROCARIBE+ UNDP Project Document (ProDoc), **PROCARIBE+ is to be governed by a multi-stakeholder board/committee.**
- Such **Project Board** - also called **Project Steering Committee** - is to be established by the **United Nations Office for Project Services (UNOPS, the main PROCARIBE+ “Implementing Partner”)**.
- The Board will not deal with the day-to-day project management, administration and execution.
- **Day-to-day project management, administration and execution will be handled by UNOPS** and the UNOPS-established regional **PROCARIBE+ Project Management and Coordinating Unit (PMCU)**.

PROCARIBE+ PROJECT STEERING COMMITTEE

- The Board will seek to ensure that the Project's **delivery of results remains aligned** (*within the allowed tolerances*) with the **PROCARIBE+ ProDoc**, including its [Results Framework](#), the associated [Work Plans](#) and [Budgets](#), and **any revisions thereof approved by the Board**.
- The latter also means that there are [differentiated and complementary responsibilities](#) among **all actors** involved in the project
- The PROCARIBE+ Project Board became **formally established on 26 January 2024**, i.e. when a **simply majority** (11) of the PROCARIBE+ participating GEF-eligible countries had nominated their (main) Representative to the Project Board.

PROCARIBE+ PROJECT STEERING COMMITTEE

MISSION

“To collectively and responsibly support, enable and ensure the **successful delivery of the PROCARIBE+ Project, while **maximizing its benefits** for both the project-participating countries and the region”**

The PROCARIBE+ Project Board is not intended to be used as a forum to discuss matters that do not pertain to the main roles of the Project Board.

PROCARIBE+ PROJECT STEERING COMMITTEE

ROLES

The **two main roles** of the Project Board/Steering Committee are as follows:

- ❑ *Oversight of project execution performance (“review & assess”)*
- ❑ *Approval of project execution decisions (“provide/confirm direction”)*

PROCARIBE+ PROJECT STEERING COMMITTEE

COMPOSITION

Project Board/Project Steering Committee		
<p><u>Development Partner (Supplier)</u></p> <p>UNDP BPPS/NCE: UNDP/GEF Regional Technical Advisor (RTA) other than the RTA exercising the Project Assurance function</p> <p>Eligible UNOPS representative</p>	<p><u>Project Executive</u></p> <p><i>Country Representative(s) Chair/co-Chair</i></p> <p><i>elected on a rotational basis</i></p>	<p><u>Beneficiary Representatives</u></p> <p><i>Country Representative(s)</i> <i>Project National Focal Points</i></p> <p><i>Representative of the OCM Steering Group and Executive Group</i></p>

Figure 1. Schematic representation of the composition of the PROCARIBE+ Project Board

PROCARIBE+ PROJECT STEERING COMMITTEE

BENEFICIARY REPRESENTATIVES

The PROCARIBE+ Project Beneficiary Representatives will be expected to consist of:

- a government representative from **each PROCARIBE+ participating GEF-eligible country**
- a government representative from **each additional PROCARIBE+-cofinancing State or Territory**
- a representative for the **CLME+ *Interim Coordination Mechanism***
- a representative for the PROCARIBE+ GEF ***Small Grants community of beneficiaries***

PROCARIBE+ PROJECT

19* + 2** PARTICIPATING COUNTRIES

STATES & TERRITORIES • Caribbean & North Brazil Shelf Large Marine Ecosystems

Antigua & Barbuda	Aruba	Bahamas	Barbados	Belize	Brazil	Colombia	Costa Rica
Cuba	Curacao	Dominica	Dominican Republic	France on behalf of French Guiana, Guadeloupe, Martinique, Saint Barth, Saint Martin	Grenada	Guatemala	Guyana
Haiti	Honduras	Jamaica	Mexico	<u>Netherlands on behalf of Bonaire, Saba, Sint Eustatius</u>	Nicaragua	Panama	St. Kitts & Nevis
Saint Lucia	Sint Maarten	St. Vincent & the Grenadines	Suriname	Trinidad & Tobago	<u>USA</u>	UK on behalf of Anguila*, BVI, Montserrat, Turks & Caicos*, Cayman Isl	Venezuela

Project Governance Arrangements

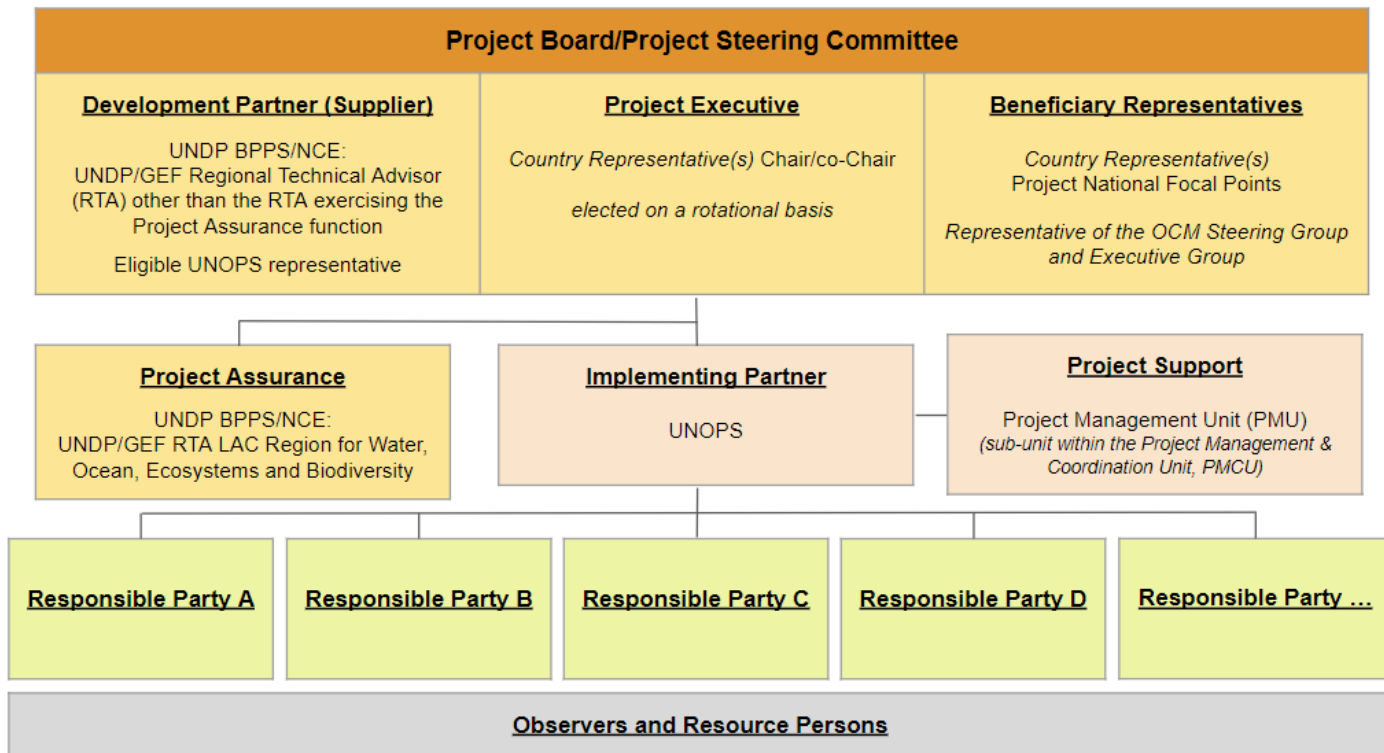


Figure 2. Schematic representation of the PROCARIBE+ Project Governance Arrangements and the PROCARIBE+ Project Board composition and membership, and supporting entities.

PROCARIBE+ PROJECT MANAGEMENT & COORDINATION UNIT (PMCU)

CORE MEMBERS

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[full text of the "Terms of Reference for the PROCARIBE+ Project Board"](#)
[\(English version - draft 1.00; CLICK TO ACCESS\)](#)

[full text of the "Terms of Reference for the PROCARIBE+ Project National Focal Points"](#)
[\(English version - draft 1.00; CLICK TO ACCESS\)](#)

[full text of the "Project Board Rules of Procedure" \(English version - draft 1.00; CLICK TO ACCESS\)](#)

PROCARIBE+ PROJECT STEERING COMMITTEE

**OBJECTIVES
OF THE
INCEPTION WORKSHOP
&
1ST STEERING COMMITTEE MEETING**

Objectives of the Inception Workshop and First Steering Committee Meeting

- Officially launch the PROCARIBE+ Project Board/Steering Committee and rebuild momentum/commitment amongst project primary beneficiaries and core partners
- Introduce the project and raise awareness on the Project Strategy, Objectives and anticipated key Activities, Outputs and Results
- Review and approve the proposed Project Governance and Implementation arrangements, including Project M&E, Risk Management and Safeguards
- Review and approve the proposed Way Forward for project implementation