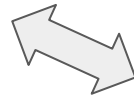


Agenda Item 8 - Project Inception Phase (PART 1)

- Key Activities & Achievements in the Inception Phase

PROCARIBE+ PIF - endorsed by 19 GEF-eligible countries form the region

CLME+ (partial) TERMINAL
EVALUATION*: FEB 2021



LAST CLME+ PSCM: 20-21
OCTOBER 2021

CLME+ OPERATIONAL
CLOSURE: 31 OCTOBER
2021

PIF SUBMISSION: 24
MARCH 2021

PIF APPROVAL: 1 JUNE
2021

PRODOC SUBMISSION: JULY 13 2022

GEF CEO ENDORSEMENT: 8 DECEMBER 2022

PROJECT START: 5 MAY
2023

“TRUE” INCEPTION PHASE ACTIVITIES

ACTIVITIES UNDERTAKEN

- Project Coordination Unit (re-)establishment
 - HR recruitments
 - (temporary) Office Agreement PROCARIBE+ - IOCARIBE
- Project Management Tools
- Project Monitoring & Evaluation Tools
- Project Risks & Issues Management Tools
- Project Planning & Progress Tracking Tools
- Project File Management Systems & Tools
- Project Meetings & Travel Planning & Tracking Tools
- Project Responsibility & Accountability Matrix

ACTIVITIES UNDERTAKEN DURING THE INCEPTION PHASE

- Fine-tuning the Project Governance & Management Arrangements:

Development of:

- *draft* Terms of Reference: Project Board (Steering Committee)
- *draft* Rules of Procedure: Project Board (Steering Committee)
- *draft* Terms of Reference: Project National Focal Points
- *draft* Project Responsibility & Accountability Matrix

Collection of:

- Collection of Project National Focal Point nominations
- Collection of Project Document Signatures

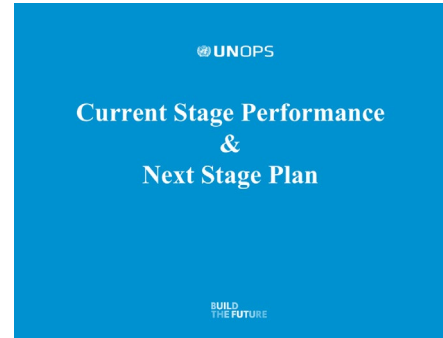
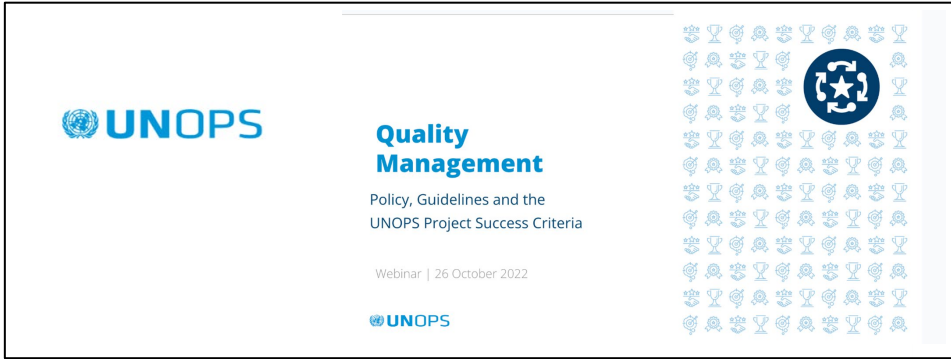
ACTIVITIES UNDERTAKEN DURING THE INCEPTION PHASE

- Review/revision of project baseline, outputs, activities
- Stakeholder re-engagement
- Exploration of project co-executing arrangements with potential/prospective co-executing partners
- Pre-identification of co-executing contractual arrangements
- Exploration of potential synergies with other GEF- and non-GEF activities
- Social & Environmental Safeguards: Review/revision of safeguard plans
- Re-engagement with GEF IW:LEARN / Global LME Community of Practitioners
- Preparation of Project Inception Workshop & 1st Project Steering Committee Meeting

Key outputs of the Inception Workshop

- Validation of **revised Project Results Framework**
- Revised **MYWP, Budget (YR 1 WP) and Procurement Plan**
- **Inception Workshop Report**

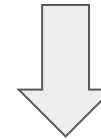
UNOPS / UNDP QUARTERLY QUALITY ASSESSMENTS



Quarterly Assurance Process with UNOPS Project Board

PROJECT SUCCESS CRITERIA

Version 2.0 | September 2022



Input for UNDP Quarterly Report



The 19 GEF-eligible PROCARIBE+ Participating Countries: PRODOC SIGNATURES RECEIVED TO DATE

Antigua & Barbuda	Bahamas	Belize	Brazil	Colombia
Costa Rica	Cuba	Dominican Republic	Guatemala	Guyana
Haiti	Honduras	Jamaica	Panama	St. Kitts & Nevis
Saint Lucia	Suriname	Trinidad & Tobago	Venezuela	

IN ORANGE: ProDoc signed and signature page sent to the PROCARIBE+ PMCU

CALL FOR ACTION : PRODOC SIGNATURES BY END OF PSCM1?