

Annex 4 to Decision ICG/IOTWMS-XII.1  
**ICG/IOTWMS Steering Group**  
**Terms-of-Reference**

Coordinate and integrate the work of ICG/IOTWMS in the inter-sessional periods, as implemented through the various Working Groups and Task Teams to:

1. Oversee the execution of the Decisions and Recommendations of the ICG.
2. Monitor the overall performance of the IOTWMS.
3. Identify areas of priority for action following assessments, communications tests, exercises and real tsunami events.
4. Ensure the IOTWMS is implemented in line with the guidance of the TOWS-WG for the harmonisation of global tsunami warning and mitigation systems.
5. Identify and assess resource requirements to support implementation of the IOTWMS.

Activities may include:

1. Promote and enhance the institutionalisation of tsunami early warning systems, their implementation, exercises and maintenance.
2. Develop and maintain the Medium-term Strategy and Outreach Plan.
3. Identify funding priorities for the ICG/IOTWMS Work Plans, including development of Programme and Budget for subsequent inter-sessional period for review by the ICG.
4. Oversee the planning and implementation of ocean wide tsunami exercises and drills.
5. Oversee performance assessment of IOTWMS for real tsunami events, with assistance of ICG/IOTWMS Secretariat through post-event questionnaires to be completed by Member States, for finalisation and distribution within 2 months after the event.
6. Contribute to the work of the TOWS-WG to coordinate the most effective global implementation and harmonisation of tsunami warning and mitigation systems.

Membership of the Steering Group includes the ICG Chair and Vice-Chairs, Chairs and Vice-Chairs of the Working Groups, Member State representatives from each TSP and two other NTWCs. Invited observers include a representative from IOTIC, immediate past Chair of the ICG for one term, and other invited observers as required. The Chair of ICG/IOTWMS is the Chair of the Steering Group. The Steering Group will primarily work offline by correspondence, but meet in person at least once a year.