**INTERGOVERNMENTAL OCEANOGRAPHIC COMMISSION (of UNESCO)**

**Steering Committee Meeting of the Intergovernmental Coordination Group for the Pacific Tsunami Warning and Mitigation System (ICG/PTWS)**

**Honolulu, Hawaii, 16 - 20 September 2024**

NOAA Facility at Pier 38,16 – 17 September, 18-19 September

DoubleTree by Hilton Alana Waikiki Beach, 20 September

***PROVISIONAL TIMETABLE (V7)***

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| **Time** | **Monday 16 September 2024** | **Tuesday 17 September 2024** |  | **Time** | **Wednesday 18 September 2024** | **Thursday 19 September 2024** |  | **Time** | **Friday 20 September 2024** |
| 08:00–08:30 | Preparing snacks, drink, IT for the meeting | Preparing snacks, drink, IT for the meeting |  | 08:00–08:30 | Preparing snacks, drink, IT for the meeting | Preparing snacks, drink, IT for the meeting |  |  |  |
| 08:30-10:00 | **Working Group Meeting**  **or**  **Task Team Meeting**  **TT on Tsunami Ready**  **TT on Tsunami Generated by Volcanoes** | **Working Group Meeting**  **or**  **Task Team Meeting**  **Working Group 1**  **Working Group 2** |  | **08:30–10:00** | **1. WELCOME AND OPENING (5 min)**  **2. ADOPTION OF AGENDA (5min)**  **3. REVIEW OF ACTION ITEMS FROM ICG/PTWS-XXX SESSION (20 min)**  **4. CHAIR’S REPORT ON THE TOWS-WG XVII SESSION AND THE IOC 57TH EC (30 min)**  **5. REPORT OF TSUNAMI SERVICE PROVIDERS**  5.1. PTWC (30 min) | **8. POLICY MATTERS (continued)**  8.1.3. SoP of Tsunami Generated by Volcanoes and Meteo-tsunami (45 min)  8.1.4. Common Format for Tsunami Products from TSPs (30 min)  8.1.5. Expansion of the ICG/PTWS ESZ (15 min) |  | 8:30-10:00 | **8. POLICY MATTERS (continued)**  8.2. Tsunami Disaster Preparedness  8.2.1. Tsunami Ready Recognition Program (60 min)  8.3. Tsunami Service Providers’ Products and Messages  8.3.6. Status of the CATAC (30 min) |
| 10:00-10:10 | **COFFEE BREAK (10 minutes)** | **COFFEE BREAK (10 minutes)** |  | **10:00-10:15** | **COFFEE BREAK (15 minutes)** | **COFFEE BREAK (15 minutes)** |  | 10:00-10:30 | **COFFEE BREAK** |
| 10:10-11:25 | **Working Group Meeting**  **or**  **Task Team Meeting**  **TT on Tsunami Ready**  **TT on Tsunami Generated by Volcanoes** | **Working Group Meeting**  **or**  **Task Team Meeting**  **Working Group 1**  **Working Group 2** |  | **10:15-12:00** | **5. REPORT OF TSUNAMI SERVICE PROVIDERS (continued)**  5.2. NWPTAC (15 min)  5.3. SCSTAC (15 min)  5.4. CATAC (15 min)  **6. REPORT OF THE ITIC (30 min)**  **7. REPORT OF WORKING GROUPS**  7.1. WG1 - Understanding Tsunami Risk (15 min)  7.2. WG2 - Tsunami Detection, Warning and Dissemination (15 min) | **8. POLICY MATTERS (continued)**  8.2. Tsunami Disaster Preparedness  8.2.3. Pacific Wave 2024 (30 min)  8.3. Tsunami Service Providers’ Products and Messages  8.3.1. Users’ Guide (30 min)  8.3.2. Cease Telefax Transmission (30 min)  8.3.4. Termination of Notification of Regular Communication Test from TSPs by Circular Letter (15 min) |  | 10:30-12:00 | **8. POLICY MATTERS (continued)**  8.2.2. Minimum NTWC Competency Framework (60 min)  8.5. The Second Tsunami Global Symposium (30 min) |
| 11:25 -12:25 | **LUNCH BREAK** | **LUNCH BREAK** |  | **12:00-1300** | **LUNCH BREAK** | **LUNCH BREAK** |  | 12:00-13:00 | **LUNCH BREAK** |
| 12:25-13:55 | **Working Group Meeting**  **or**  **Task Team Meeting**  **TT on Tsunami Service Provider**  **TT on Integrated Sensor Network** | **Working Group Meeting**  **or**  **Task Team Meeting**  **Working Group 3** |  | **13:00-14:00** | **7. REPORT OF WORKING GROUPS (continued)**  7.3. WG3 - Disaster Risk Management and Preparedness (15 min)  7.4. WG - Central American Pacific Coast (15 min)  7.5. WG - South East Pacific Region (15 min)  7.6. WG - South China Sea Region (15 min) | **8. POLICY MATTERS (continued)**  8.3. Tsunami Service Providers’ Products and Messages  8.3.3. Tsunami Threat Message of the PTWC (30 min)  8.3.5. Provision of special tsunami maritime safety products to the NAVAREA coordinators (30 min) |  | 13.00-14.30 | **9. UNESCAP Capacity Assessment Project (30 min)**  **10. ICG/PTWS-XXXI Session**  10.1. Expected Date of the ICG/PTWS-XXXI session (15 min)  10.2. Draft Agenda of the ICG/PTWS-XXXI session (30 min)  10.3.ICG/PTWS 60 years anniversary workshop (15 min) |
| 13:55-14:05 | **COFFEE BREAK (10 minutes)** | **COFFEE BREAK (10 minutes)** |  | **14:00-14:10** | **COFFEE BREAK (10 minutes)** | **COFFEE BREAK (10 minutes)** |  | 14:30-15:00 | **COFFEE BREAK** |
| 14:05-1515 | **Working Group Meeting**  **or**  **Task Team Meeting**  **TT on Tsunami Service Provider**  **TT on Integrated Sensor Network** | **Working Group Meeting**  **or**  **Task Team Meeting**  **Working Group 3** |  | **14:10-15:15** | **7. REPORT OF WORKING GROUPS (continued)**  7.7. WG - Pacific Island Countries and Territories (15 min)  **8. POLICY MATTERS**  8.1. Tsunami Detection, Warning and Dissemination  8.1.1. Sea Level Observations (25 min)  8.1.2. SMART Cable (25 min) | **8. POLICY MATTERS (continued)**  8.4. UN Ocean Decade Tsunami Program (60 min) |  | 15.00-16.30 | **10. ICG/PTWS-XXXI Session (continued)**  10.3.ICG/PTWS 60 years anniversary workshop (15 min)   1. **ANY OTHER BUSSINESS (10min)** 2. **Special Lecture**   Nankai Trough Earthquake Information presented by the JMA (30 min + Q&A 15min)  **13. CLOSING (5 min)** |
| 15:15-15:45 | **Cleaning up the meeting room** | **Cleaning up the meeting room** |  | 15:15-15:45 | **Cleaning up the meeting room** | **Cleaning up the meeting room** |  |  |  |