

**UNESCO-IOC
14th Session of the Intergovernmental Coordination Group for the
Indian Ocean Tsunami Warning and Mitigation System (ICG/IOTWMS-XIV)**

Jakarta, Indonesia

16-19 November 2024

INFORMATION NOTE

1. Background

In 2005, the Intergovernmental Oceanographic Commission (IOC) Assembly at its 23rd Session decided, by Resolution XXIII-12, to create the Indian Ocean Tsunami Warning and Mitigation System (IOTWMS) to be governed by an Intergovernmental Coordination Group (ICG/IOTWMS).

At its 13th Session, held in Bali, Indonesia during 28 November to 1 December 2022, the ICG/IOTWMS decided to organise the 14th Session in Indonesia back-to-back with the [2nd UNESCO-IOC Global Tsunami Symposium](#).

The 14th session of the ICG/IOTWMS is being organised by the UNESCO-IOC Secretariat for the ICG/IOTWMS and hosted by the Republic of Indonesia through its Agency for Meteorology Climatology and Geophysics (BMKG) at the Sheraton Jakarta Soekarna Hatta Airport Hotel in Jakarta. The Session will review progress of the IOTWMS workplan and decide on recommendations to enhance tsunami warning and preparedness in the Indian Ocean region. It will be conducted in hybrid mode.

2. Invitations

All eligible (in-person) participants will receive an official invitation letter from the UNESCO-IOC ICG/IOTWMS Secretariat and from BMKG. The invitation letters may be needed for your visa arrangement. Should you require additional information for your visa please contact the organizers listed in Section 13 below.

3. Organisation of the Meeting and Venue

The 14th Session will be organized as an hybrid meeting each day from 02:00 to 12:00 UTC (09:00 to 17:00 local time), allowing both in-person and online participation across the Indian Ocean. For those attending online, a link will be provided to the Member State Delegations. For those attending in-person, the meeting will be held in the meeting rooms of the:

Sheraton Jakarta Soekarno Hatta Airport

+62 21 39509888

Kawasan Bandara Soekarno-Hatta

Jl. Prof. Dr.Ir. Sedyatmo No.KM 02,

Pajang, Kec. Benda, Kota Tangerang, Banten 15126, Indonesia

<https://www.marriott.com/en-us/hotels/jktsa-sheraton-jakarta-soekarno-hatta-airport/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>

For the location of the venue, please follow the link:

https://www.google.com/maps/place/6%C2%B007'15.6%22S+106%C2%B040'44.3%22E/@-6.121,106.678972,853m/data=!3m2!1e3!4b1!4m4!3m3!8m2!3d-6.121!4d106.678972?hl=en-US&entry=tту&g_ep=EgoyMDI0MTAyMC4xIKXMDS0ASAFQAw%3D%3D

Lunch, morning, and afternoon teas at and during the meeting will be organized by BMKG.

If you have any food restrictions (e.g. vegetarian), please inform the local organizers.

The meeting will be conducted in English and all documentation will be in English only. No interpretation service will be available. Complimentary wireless internet connection will be available in the meeting rooms for all participants.

4. Accommodation Arrangements

The best recommended hotel is the **Sheraton Jakarta Soekarno Hatta Airport**: <https://www.marriott.com/en-us/hotels/jktsa-sheraton-jakarta-soekarno-hatta-airport/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>.

Alternative hotels located nearby include:

1. Ibis Style Jakarta Airport : <https://all.accor.com/hotel/8593/index.en.shtml?017-fh-scrollHotelGallery=true>
2. Fairfield by Marriott Jakarta Soekarno Hatta Airport : <https://www.marriott.com/en-us/hotels/jktfa-fairfield-jakarta-soekarno-hatta-airport/overview/>

The reservation at the **Sheraton Jakarta Soekarno Hatta Airport** should be booked through the link below to avail the negotiated room rate.

<https://forms.gle/xBukjQ9s8WcGrDLu9>

Please note, reservations that are not through the googleform link above a will have a different rate. Daily buffet breakfasts will be provided by the hotel as part of the accommodation package.

Hotel	Price per night	Address
Sheraton Jakarta Soekarno Hatta Airport	IDR 1.200.000 Including discount and breakfast	Kawasan Bandara Soekarno-Hatta Jl. Prof. Dr.Ir. Sedyatmo No.KM 02, Pajang, Kec. Benda, Kota Tangerang, Banten 15126

Other Services

Extra charges for personal services such as room service, laundry, mini-bar, telephone calls, and use of fax machine at the hotel as well as other personal services elsewhere will be at your own responsibility and cost. Please be careful of your valuable belongings during your stay including in the public area at the hotel.

5. Local Transport

Airport to Hotel

BMKG have arranged a convenient free airport pickup and drop-off service for you in Sheraton and the hotel also offers a complimentary shuttle. The shuttle runs on the following schedule (Picture 1).

6. Visa / Entry Requirements

Indonesia has three kinds of visas, often depending on the country you come from:

- I. Visa exemption
- II. Visa-free short visit bilateral agreement for diplomatic and service passport holders
- III. Visa exemption or visa on arrival for leisure purpose

For further information, you are recommended to contact the Indonesian Embassies or Consulates accredited in your country of residence and/or explore further online through the following link <https://visa-online.imigrasi.go.id> . Regarding to the customs all passenger who entered Indonesia, this is mandatory to fill the customs through this link <https://ecd.beacukai.go.id/>

If there is difficulty obtaining a visa, please contact the relevant organizers listed in Section 13 below.

Drop Off	Pick Up
05:00	15:00 - 15:05 Terminal 1
06:00	15:10 - 15:15 Terminal 2
07:00	15:20 - 15:25 Terminal 3
08:00	17:00 - 17:05 Terminal 1
09:00	17:10 - 17:15 Terminal 2
10:00	17:20 - 17:25 Terminal 3
11:00	19:00 - 19:05 Terminal 1
12:00	19:10 - 19:15 Terminal 2
13:00	19:20 - 19:25 Terminal 3
14:00	21:00 - 21:05 Terminal 1
	21:10 - 21:15 Terminal 2
	21:20 - 21:25 Terminal 3
	23:00 - 23:05 Terminal 1
	23:10 - 23:15 Terminal 2
	23:20 - 23:25 Terminal 3

Picture 1. Free Shuttle Service Schedule

7. Health Protocol

SATUSEHAT Health Pass (SSHP) for Entry to Republic of Indonesia. All passengers traveling from abroad are required to fill in a Health Pass prior to entry into Indonesia.

Please complete the SSHP form before boarding your flight at <https://sshp.kemkes.go.id/>.

For all participant to help maintain a healthy environment, we encourage you to practice good hygiene by washing your hands regularly and using hand sanitizers provided. We also recommend bringing any personal medications you may need during your stay. If you feel unwell, please contact our staff for assistance. Your cooperation helps us ensure a safe and pleasant atmosphere for everyone. No vaccination records are required to enter Indonesia.

8. Time

The time in Jakarta, Indonesia is 7 hours ahead of UTC.

9. Weather

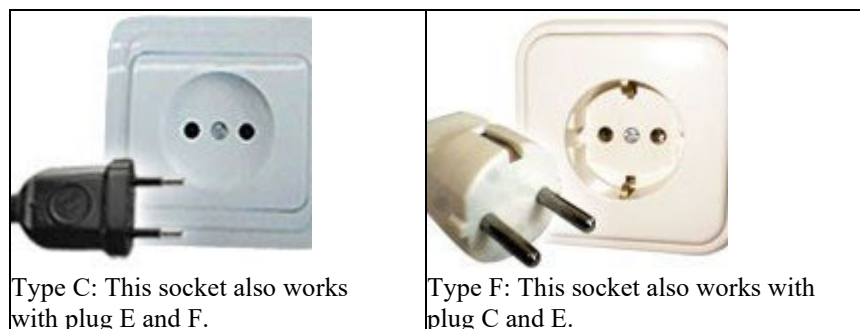
Jakarta has a tropical monsoon climate. In November the average daily temperature range is 23°C (night) – 31°C (day). It will be the wet season, so expect rain showers. The average monthly rainfall for November is 100 mm.

10. Currency

The currency used in Indonesia is the Indonesian Rupiah (IDR). One US dollar is approximately 15.850 Indonesian Rupiah (IDR, UN exchange rate for October 2024). You can find a money changer in the Airport as soon as you clear the immigration. There are also money changers in the city, hotels, malls and banks. Most shops accept credit card (Visa). Automatic Teller Machines (ATMs) are also available in malls and banks; please note that the ATM only accepts cards with a Visa or Cirrus Logo.

11. Electricity

The standard voltage throughout Indonesia is normally 230 Volt and with a standard frequency of 50 Hz. Most power plugs and sockets in Indonesia are type C and F, as below. If you're coming from a country that does not use this type of sockets, you should bring an adapter.



12. Places of Interest:

Sheraton Bandara Jakarta is located near Soekarno-Hatta International Airport, which makes it convenient for travelers with short stays. While the immediate area is more focused on business and logistics, there are some interesting places nearby that visitors can explore:

- **Pantai Indah Kapuk (PIK)**

Distance: Around 30-40 minutes by car

What to do: This trendy area in North Jakarta offers a wide range of restaurants, cafés, and outdoor activities. You can explore PIK Avenue Mall, enjoy food at the vibrant culinary hubs, or take a stroll at the Mangrove Forest. The beachfront, Waterbom PIK (a waterpark), and golf courses also make it an appealing place for leisure activities.

- **Ancol Dreamland**

Distance: Around 45 minutes by car

What to do: Ancol Dreamland is Jakarta's largest recreational park. It features attractions such as Dunia Fantasi (Fantasy World amusement park), SeaWorld Ancol, and Ancol Beach. There are also golf courses, resorts, and numerous places to dine, making it perfect for family outings or those looking to enjoy coastal activities.

- **Taman Mini Indonesia Indah (TMII)**

Distance: Around 1 hour by car

What to do: Taman Mini Indonesia Indah is a cultural theme park showcasing the diversity of Indonesian culture. You can explore pavilions representing the country's various provinces, complete with traditional houses, handicrafts, and performances. The park also has museums, gardens, and a sky-lift to view the entire area.

- **Old Town (Kota Tua Jakarta)**

Distance: Around 50 minutes by car

What to do: Jakarta's Old Town is rich in history and colonial architecture. You can visit the Fatahillah Square, which houses the Jakarta History Museum, the Wayang (Puppet) Museum, and the Fine Art and Ceramics Museum. The area has a charming atmosphere with cafés and local street food, making it a great place to take in Jakarta's cultural heritage.

- **TangCity Mall**

Distance: Around 25 minutes by car

What to do: Located in nearby Tangerang, this is a large shopping mall offering retail stores, dining options, and entertainment like cinemas. It is a convenient spot for shopping or grabbing a bite to eat.

- **AEON Mall BSD City**

Distance: Around 45 minutes by car

What to do: AEON Mall BSD City is one of the most popular shopping malls in the area, particularly known for its Japanese-themed stores and food options. It has a wide range of international brands, a large food court, and entertainment like ice skating and cinemas.

- **Golf Courses**

Cengkareng Golf Club (5 minutes from Sheraton Bandara): A popular 18-hole course for golf enthusiasts.

Damai Indah Golf (Pantai Indah Kapuk): Another well-regarded golf course around 40 minutes away.

- **Soewarna Business Park**

Distance: Very close (within 5-10 minutes)

What to do: If you are on a business trip, this business park near the airport offers offices, shops, and some dining options. It is convenient for those with work-related activities.

- **Alam Sutera**

Distance: 20-30 minutes by car

What to do: Tangerang has an interesting local scene, with traditional markets, local food, and nearby areas such as BSD City, where you can visit museums or modern shopping centres like Summarecon Mall.

13. Contacts

If you have any questions on the above matters, please contact the following persons:

- UNESCO-IOC ICG/IOTWMS invitation and meeting information, please contact: Nora Gale and Srinivasa Tummala
- BMKG Invitation and Visa information, please contact Kian Purna Sinki
- Hotel Arrangements, please contact Vida Purnama
- Visa Arrangements, please Contact Anton Wicaksono

Local Organizer (BMKG)

- Kian Purna Sinki : kian.sinki@bmkg.go.id

Hotel Arrangements

- Vida Purnama : Vidaprn@gmail.com

Visa Arrangements

- Anton Wicaksono : anton.wicaksana@bmkg.go.id

UNESCO-IOC ICG/IOTWMS Secretariat

- Srinivasa Tummala: sk.tummala@unesco.org
- Nora Gale: n.gale@unesco.org