**CoastWAVE 2.0 Project Kick-Off Meeting Minutes**

**Date: November 6, 2024**

**Time: 10AM**

**Location: Online Meeting**

**Attendees**

**UNESCO Team:** Derya Vennin (Project Coordinator), Anzhela Danilova (Project Assistant), Denis Chang Seng

**DG ECHO Representative:** Olympia Imperiali-Deputy head of the Situational Awareness Sector

**Project Partners:** Representatives from Türkiye, Portugal, France, Spain, Morocco and Italy (Egypt has not attended)

**Members of Steering committee:** Elena Daskalaki, Ceren Ozer Sozdinler

**Agenda**

* Welcome and Introductions
* Project Overview and Objectives
* Roles and Responsibilities
* Project Timeline and Key Milestones
* Partner Introductions
* Reporting Requirements
* Communication and Collaboration Strategies
* Q&A and Closing Remarks

1. **Welcome and Introductions**

Derya Vennin, project coordinator, opened the meeting, emphasizing the importance of collaboration and the goal to improve coastal resilience against tsunamis and other hazards.

Olympia Imperiali provided insights into DG ECHO’s priorities, underlining the strategic importance of the project in enhancing preparedness and risk reduction.

Denis Chang Seng gave a brief background about CoastWAVE Project and its achievements and key thrust of CoastWAVE 2.0 project

**2. Roles and Responsibilities**

**UNESCO:** Project coordination, oversight, and ensuring adherence to project goals.

**DG ECHO:** Financial and logistical support, as well as visibility and awareness-raising support.

Project Partners: Implementation of activities, community engagement, and timely reporting to UNESCO.

**4. Project Timeline and Key Milestones**

**Phase 1:** Risk perception surveys, hazard mapping, and community engagement (to be completed by mid-2025).

**Phase 2:** Development of evacuation plans, Standard Operating Procedures (SOPs), and installation of early warning systems (by late 2025).

**Phase 3:** Community exercises, completion of Tsunami Ready recognitions, and final project report (May 2026).

**Key Meetings:**

December 2024: Tsunami Ready Training

Jan 2025: Expert meeting on tsunamigenic sources

May 2025: Hazard Mapping Workshop (proposed in Montpellier)

June 2025: Annual Meeting

September 2025: SOP Training (proposed in Cascais, Portugal)

June 2026: Final Meeting and Ceremonies

**5. Partner Introductions**

Each partner country shared project goals and introduced their key representatives:

**Turkey:** Focus on Istanbul and Izmir, with partnership with UNESCO from the Kandilli Observatory and AFAD for community preparedness.

**France:** Plans to engage communities in Nice with support from Montpellier University.

**Portugal:** Will be engages with the communities in Cascais and Loule, Municipalities of Cascais and Loulé are working on tsunami readiness with six installed warning sirens.

**Spain:** Building on achievements in Chipiona, Spain will focus on Cadiz.

**Italy:** Tsunami mapping in the community: Marxamemi, Sicily and continued engagement with national agencies.

**Morocco:** Involving the city of Larache, an area historically affected by tsunamis.

**6. Reporting Requirements**

Biannual Reports: Every six months, detailing progress and budget.

Annual Reports: Comprehensive review, including technical and financial reports.

Final Report: Summarizes project achievements, due at the end of June 2026.

**7. Communication and Collaboration Strategies**

Regular project updates through shared online platforms and communication channels.

Emphasis on visibility: DG ECHO and UNESCO-IOC will support public awareness, media coverage, and online resources.

**8. Q&A and Closing Remarks**

Olympia Imperiali proposed organizing a high-level event for 2026, potentially inviting the EU Commissioner to raise the project's visibility.

Denis Chang Seng summarized the key points of the meeting.

Derya Vennin thanked attendees and encouraged partners to initiate activities and collaborate closely for an impactful project outcome.

**9.Next Steps:**

Finalize project work plans, IPAs and reporting schedule.

Schedule follow-up meetings and begin initial activities.

**10.Action Items**

UNESCO-IOC to circulate meeting summary and action points.

UNESCO-IOC to plan the TR training.

Partners to submit final version of the proposals and confirm participation in upcoming training sessions (starting with the TR training) and workshops.

DG ECHO to explore opportunities for visibility initiatives in 2025-2026.