

## 19th Meeting of the ICG/IOTWMS Steering Group

Jakarta, Indonesia, 17-19 June 2025

### INFORMATION NOTE

#### **1. Background**

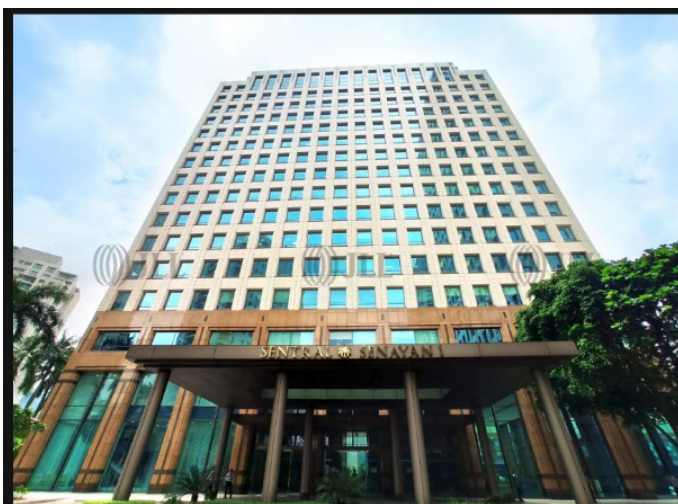
The Intergovernmental Coordination Group for the Indian Ocean Tsunami Warning and Mitigation System (ICG/IOTWMS) at its 14th session in Jakarta (November 2024) agreed to hold an in-person meeting of the Steering Group to review the progress of workplans during the inter-sessional period. The 19th meeting of the ICG/IOTWMS Steering Group will be hosted by UNESCO at the regional office in Jakarta, Indonesia during 17-19 June 2025. The meeting will be conducted in hybrid mode.

#### **2. Invitations**

All Steering Group members will receive official invitation letters from the ICG/IOTWMS Secretariat in Perth and the UNESCO Regional Office in Jakarta. The invitation letters may be needed for your visa arrangement. Should you require additional information for your visa please contact the organizers listed in Section 12 below.

#### **3. Organisation of the Meeting and Venue**

The 19<sup>th</sup> meeting of the ICG/IOTWMS Steering Group will be held at the UNESCO regional office in Jakarta. The location is Sentral Senayan I, 7<sup>th</sup> floor, Jl Asia Afrika no 8, Gelora, Jakarta Pusat.



The meeting will be conducted from 09:00 to 17:30 local time (02:00 to 12:30 UTC). For those attending online, a link will be provided.

Important notes on access to the meeting venue: Make sure you bring your national ID or passport to exchange with the access card in the receptionist at the lobby of Sentral Senayan I to enter the UNESCO building at 7th floor. You should take your ID/Passport back prior to leaving the building

Lunch, morning, and afternoon teas during the meeting will be organized by UNESCO.

If you have any food restrictions (e.g. vegetarian), please inform the local organizers.

The meeting will be conducted in English and all documentation will be in English only. No interpretation service will be available. Complimentary wireless internet connection will be available in the meeting room for all participants.

#### **4. Accommodation Arrangements**

For international participants and Indonesians who do not reside in Jakarta, the organizer will provide and arrange your accommodation at the **Artotel Gelora Senayan Hotel** including breakfast in accordance with your flight/travel schedule.



Address : Jl. Pintu Satu Senayan No.1 1, RT.1/RW.3, Gelora, Kecamatan Tanah Abang, Jakarta, Daerah Khusus Ibukota Jakarta 10270  
Phone number : (+621) 50959000  
Website : <https://www.artotelgeloraseenayan.com/>  
Location : [map here](#).

### Other Services

Extra charges for personal services such as room service, laundry, mini-bar, telephone calls, and use of fax machines at the hotel as well as other personal services elsewhere will be at your own responsibility and cost. Please be careful of your valuable belongings during your stay, including in the public area at the hotel.

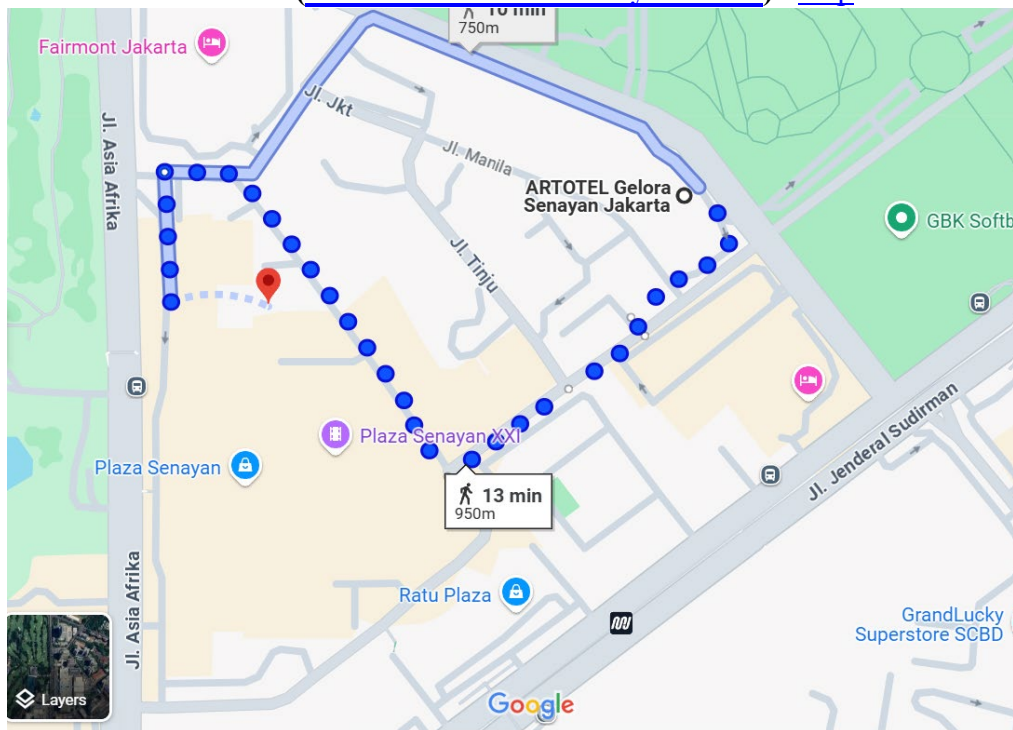
## **5. Local Transport and Meeting Venue**

### Airport to Hotel

Blue bird taxi – after you exit the arrival hall, you will find the designated Blue Bird taxi counter or taxi stand where you can order or pick up your taxi. The estimated Blue Bird taxi fare from Soekarno-Hatta International Airport Terminal 3 International Arrival to the Artotel Senayan hotel, South Jakarta, generally ranges between IDR 150,000 and IDR 250,000. This fare is metered, starting with a base fare (around IDR 10,000) plus distance and time, but due to Jakarta's heavy traffic, the total fare can vary within this range. You may pay with cash in IDR or QRIS payment for this taxi service.

### Hotel to Meeting Venue

Access from the hotel ([the Artotel Gelora Senayan Hotel](#)) : [map](#)



It is a walk of around 13 minutes from the hotel to the Meeting Venue.

## **6. Visa / Entry Requirements**

Indonesia has three kinds of visas, often depending on the country you come from:

- I. Visa exemption
- II. Visa-free short visit bilateral agreement for diplomatic and service passport holders
- III. Visa exemption or visa on arrival for leisure purpose

For further information, you are recommended to contact the Indonesian Embassies or Consulates accredited in your country of residence and/or explore further online through the following link <https://visa-online.imigrasi.go.id>. Regarding to the customs all passenger who entered Indonesia, this is mandatory to fill the customs through this link <https://ecd.beacukai.go.id/>

If there is difficulty obtaining a visa, please contact the relevant organizers listed in Section 12 below.

## **7. Time**

The time in Jakarta, Indonesia is 7 hours ahead of UTC.

## **8. Weather**

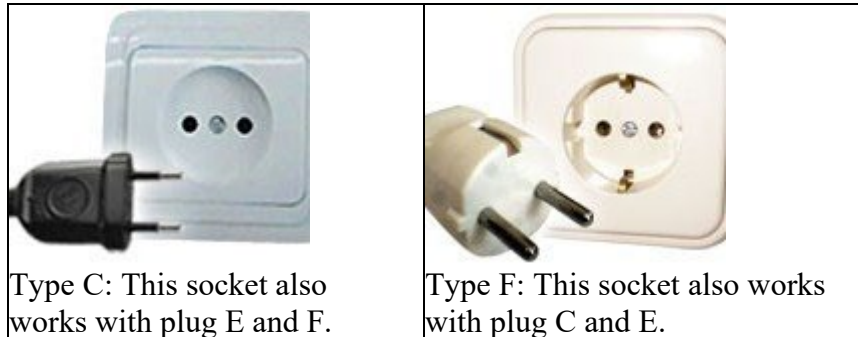
Jakarta has a tropical monsoon climate. In June the average daily temperature range is 25°C (night) – 30°C (day) with ample sunshine and long daylight hours. It's part of the dry season in Indonesia, which typically runs from June to September. While there are still some rainy days, they are less frequent and less intense than during the rainy season.

## **9. Currency**

The currency used in Indonesia is the Indonesian Rupiah (IDR). One US dollar is approximately 16.622 Indonesian Rupiah (IDR, UN exchange rate for May 2025). You can find a money changer in the Airport as soon as you clear the immigration. There are also money changers in the city, hotels, malls and banks. Most shops accept credit cards (Visa). Automatic Teller Machines (ATMs) are also available in malls and banks; please note that the ATM only accepts cards with a Visa or Cirrus Logo.

## **10. Electricity**

The standard voltage throughout Indonesia is normally 230 Volt and with a standard frequency of 50 Hz. Most power plugs and sockets in Indonesia are type C and F, as below. If you're coming from a country that does not use these types of sockets, you should bring an adapter.



## 11. Contacts

If you have any questions on the above matters, please contact the following people:

### Local Organizer (UNESCO Jakarta)

- Ardito Kodijat : [a.kodijat@unesco.org](mailto:a.kodijat@unesco.org)
- Dinanti Erawati (Era) : [d.erawati@unesco.org](mailto:d.erawati@unesco.org)
- Rochmy Akbar (Romi): [rh.akbar@unesco.org](mailto:rh.akbar@unesco.org)

### Hotel Arrangements

- The hotel will be arranged for all international participants by the organizer. The location of this hotel is Jl. Pintu Satu Senayan No.1 1, RT.1/RW.3, Gelora, Kecamatan Tanah Abang, Jakarta, Daerah Khusus Ibukota Jakarta 10270. Find the map of the hotel to the meeting venue, [here](#).

### Visa Arrangements

- You may proceed to apply for your visa through this link <https://visa-online.imigrasi.go.id>. Should you have any difficulties regarding the visa arrangements, please do not hesitate to contact the local organizer.

### ICG/IOTWMS Secretariat

- Srinivasa Tummala: [sk.tummala@unesco.org](mailto:sk.tummala@unesco.org)
- Nora Gale: [n.gale@unesco.org](mailto:n.gale@unesco.org)